



Santee School District

SCHOOLS:

- Cajon Park
- Carlton Hills
- Carlton Oaks
- Chet F. Harritt
- Hill Creek
- Pepper Drive
- PRIDE Academy
at Prospect Avenue
- Rio Seco
- Sycamore Canyon
- Alternative
- Success Program

Douglas E. Giles
 Educational Resource Center
 9619 Cuyamaca Street
 Santee, California

**BOARD OF EDUCATION
 REGULAR MEETING
 A G E N D A
 February 18, 2014**

District Mission

Santee School District assures a quality education, empowering students to achieve academic excellence and to develop life skills needed for success in a diverse and changing society.

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| 2. District Mission | |
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| <i>During this time, citizens are invited to address the Board of Education about any item <u>not</u> on the agenda. Request-to-speak cards should be submitted in advance. The Board may not take action on any item presented. The Board has a policy limiting any speaker to five minutes. Meetings are recorded.</i> | |

BOARD OF EDUCATION · Dustin Burns, Dianne El-Hajj, Ken Fox, Elana Levens-Craig, Barbara Ryan
 DISTRICT SUPERINTENDENT · Cathy A. Pierce, Ed.D.

9625 Cuyamaca Street · Santee, California 92071-2674 · (619) 258-2300 · www.santeesd.net

D. CONSENT ITEMS

Items listed under Consent are considered to be routine and are acted on by the Board with a single motion. There is no discussion of these items prior to the Board vote unless a member of the Board, staff, or public requests specific items be considered separately. Request to speak cards should be submitted in advance.

Superintendent

1.1. Approval of Minutes

15

It is recommended that the Board of Education approve meeting minutes with any necessary modifications.

Business Services

2.1. Approval/Ratification of Travel Requests

26

It is recommended that the Board of Education approve/ratify the authorization granted to personnel requesting out-of-district travel as listed in the item.

2.2. Approval/Ratification of Expenditure Warrants

28

It is recommended that the Board of Education approve/ratify the expenditure warrants as presented in the item.

2.3. Approval/Ratification of Purchase Orders

30

It is recommended that the Board of Education approve/ratify purchase orders as presented in the item.

2.4. Approval/Ratification of Revolving Cash Report

40

It is recommended that the Board of Education approve/ratify revolving cash checks as listed in the item.

2.5. Acceptance of Donations

42

It is recommended that the Board of Education accept donations as listed and authorize staff to send letters of appreciation on behalf of the Governing Board.

2.6. Approval of Consultants and General Service Providers

43

It is recommended that the Board of Education approve Consultant and General Service Provider agreements as presented.

2.7. Approval to Award HVAC Replacement at Pepper Drive School Kindergarten Wing through the CUPCCAC Process

45

It is recommended that the Board of Education approve the award of a contract to Helix Mechanical, Inc. for \$39,305.00 to replace the Pepper Drive School HVAC system for the Kindergarten wing with 15.8 SEER HVAC units.

2.8. Approval of Amendment No. 1 to Agreement with Rise City Church for Long-Term Use of Facilities at Hill Creek School

52

It is recommended that the Board of Education approve Amendment No. 1 to Agreement with Rise City Church for Long-Term Use of Facilities at Hill Creek School.

2.9. Authorization to Declare Grounds Trailer as Surplus for Sale or Disposal

55

It is recommended that the Board of Education declare a dump trailer previously used by the Grounds Department as surplus and authorize the sale or disposal of this item.

- 2.10 E-Rate Competitive Bid Process: Selection of Cox Communications California, LLC for Wide Area Network Services** 56
It is recommended that the Board of Education approve the selection of Cox Communications California, LLC through the 2014-15 E-Rate process to provide Wide Area Network Services to the District.

Educational Services

- 3.1. Approval of Extended Field Trip Request for Students to Attend Camp Cuyamaca for Spring Jam , Club Live** 60
It is recommended that the Board of Education approve the extended field trip for Club Live students to attend the Spring Jam at Camp Cuyamaca.

Human Resources/Pupil Services

- 4.1. Personnel, Regular** 62
It is recommended that the Board of Education approve the listed personnel appointments, change of status, leave requests, resignations and dismissals.
- 4.2. Adoption of Resolution No. 1314-17 to Eliminate a Vacant Identified Classified Non-Management Position** 64
It is recommended that the Board of Education adopt resolution no. 1314-17 to eliminate a vacant classified non-management position.
- 4.3. Approval to Increase Work Hours for Identified Classified Non-Management Positions** 66
It is recommended that the Board of Education approve an increase in work hours for the identified classified non-management positions.
- 4.4. Approval of Short-Term Bus Attendant Position** 67
It is recommended that the Board of Education approve a short-term bus attendant position.

- E. DISCUSSION AND/OR ACTION ITEMS** 68
Members of the audience wishing to address the Board about any of the following items should submit a request to speak card in advance.

Superintendent

- 1.1. Adoption of Resolution No. 1314-18 for Week of the School Administrator.** 69
It is recommended that the Board of Education adopt Resolution No. 1314-18 declaring the week of March 2-8, 2014 as Week of the School Administrator.
- 1.2. Leading the Learning in the 21st Century** 71
Administration will present information to the Board of Education about the District's transition and implementation of Common Core State Standards and Smarter Balanced Assessment.
Reports will be provided for
- Smarter Balanced Field Testing
 - Smarter Balanced Readiness
- 1.3. California School Boards Association 2014 Delegate Assembly Election** 72
It is recommended that the Board of Education cast a unit vote to fill the vacancies for the CSBA Delegate Assembly Region 17 representatives.

1.4. Board Self Evaluation

As part of the Board's annual self-evaluation process, the Board will have the opportunity discuss the results of the self-evaluation questionnaire.

Business Services

2.1. Common Core One-Time Funding Expenditure Plan

75

This is an information item. Action is at the discretion of the Board of Education. Action to adopt a Common Core Expenditure Plan will be presented to the Board of Education for consideration at its March 4, 2014 meeting.

F. BOARD COMMUNICATION AND ORGANIZATIONAL BUSINESS

77

G. CLOSED SESSION

78

1. Conference with Labor Negotiator (Govt. Code § 54956.8)

*Agency Negotiators: Karl Christensen, Assistant Superintendent and
Tim Larson, Assistant Superintendent
Employee Organizations: Santee Teachers Association*

2. Conference with Labor Negotiator (Govt. Code § 54956.8)

*Purpose: Negotiations
Agency Negotiators: Karl Christensen, Assistant Superintendent and
Tim Larson, Assistant Superintendent
Employee Organization: Classified School Employees Association*

3. Conference with Legal Counsel—Existing Litigation

*Significant exposure to litigation pursuant to subdivision (b) of Gov't Code §
54956.9
Case # 37-2013-0003-4970*

4. Public Employee Discipline/Dismissal/Release (Govt. Code § 54957)

H. RECONVENE TO PUBLIC SESSION

78

I. ADJOURNMENT

78

Please note: Per SB 343, the supporting documents for this meeting agenda are available in the lobby at the Santee School District Office, located at 9625 Cuyamaca St., Santee, CA 92071 and will be available for viewing at the meeting

*The next regular meeting of the Board of Education is scheduled for March 4, 2014 at 7:00 p.m.
in the Douglas E. Giles Educational Resource Center.*

Santee School District complies with the Americans with Disabilities Act. If you require reasonable accommodations including alternate formats for this meeting, contact the Superintendent's Office at (619) 258-2304 at least two (2) days before the meeting date.

Members present:

___ Fox
___ Burns
___ Ryan
___ Levens-Craig
___ El-Hajj

OPENING PROCEDURES ITEM A.

1. Call to Order and Welcome – 7:00 p.m.

2. District Mission

Santee School District assures a quality education empowering students to achieve academic excellence and to develop life skills needed for success in a diverse and changing society.

3. Presentation of the Colors and Pledge of Allegiance

4. Approval of Agenda for the February 18, 2014 regular meeting

Agenda Item A.

Reports and Presentations Item B.1. Superintendent's Report
Prepared by Cathy A. Pierce, Ed.D.
February 18, 2014

The following items are presented for Board information:

- 1.1. Developer Fees Collection Report
- 1.2. Use of Facilities Report
- 1.3. Enrollment Report
- 1.4. Claims Against the District
- 1.5. Schedule of Upcoming Events

Agenda Item B.

DEVELOPER FEES COLLECTION REPORT
2013-14
CUMULATIVE THROUGH FEBRUARY 4, 2014

Residential Rate: \$1.98 per square foot over 500 - effective 6/17/12

Commercial Rate: \$0.32 per square foot - effective 6/17/12

Self Storage Rate: \$0.14 per square foot - effective 4/20/10

| COM | RES | ADDRESS | DATE OF COLLECT. | SQUARE FEET | AMOUNT | SCHOOL OF ATTENDANCE |
|---------------------|-----|--|------------------|-------------|-----------------|----------------------|
| | X | 11539 Woodside Terrace | 07/08/13 | 2,047 | \$4,053.06 | PD |
| X | | 8549 Graves Ave (Lantern Crest Senior Care Facility) | 07/29/13 | 110,712 | (\$35,427.87) | PD |
| X | | 101 Town Center Plwy (Costco Wholesale) | 09/12/13 | 1,616 | \$517.12 | RS |
| | X | 9206 Inverness Rd | 10/21/13 | 5,279 | \$10,452.42 | CO |
| | X | 9224 Maranda Dr | 11/14/13 | 641 | \$1,269.18 | CH |
| | X | 11248 Huntingride Cir | 01/06/14 | 880 | \$1,742.40 | PD |
| | X | 628 Pepper Dr | 01/17/14 | 2,213 | \$4,381.74 | PD |
| | X | 626 Pepper Dr | 01/17/14 | 2,087 | \$4,132.26 | PD |
| | X | 9128 Shadow Hill Rd | 01/22/14 | 4,030 | \$7,979.40 | PD |
| | X | 9805 Medina Dr | 01/23/14 | 537 | \$1,063.26 | CO |
| TOTAL PAGE 1 | | | | | \$162.97 | |

*Additional square footage (total is over 500 square feet)

**Fee Exempt - Senior / Elder Care Facility

***Fee Exempt - Less than 500 square feet

Requests For Use Of Facilities - February 18, 2014

| Group | Location | Date | Days | Time | Attendance | Fees Applied |
|--|---|--------------------------------------|------------------------------|--|-------------------|---------------------|
| Cajon Park Santee School District Board of Education (Meeting) | Multi-Purpose | 2/25/14 | Tuesday | 4:00 pm - 9:00 pm | 100 | |
| Carlton Hills Cub Scouts (Blue & Gold Awards) PTA (Parent Meeting) Girl Scouts (Meeting) | Multi-Purpose Multi-Purpose Classroom | 2/15/14 2/28/14 3/3/14 | Saturday Friday Monday | 8:00 am - 12:00 pm 5:30 pm - 7:00 pm 5:45 pm - 7:30 pm | 100 25 15 | \$157.00 |
| Chet F. Harritt Pacific Hills Chess Academy (chess instruction) Middle School ASB (Movie Night) | Classroom Multi-Purpose & Lower Field | 1/31/14 - 4/4/14 2/21/14 | Friday Friday | 1:40 pm - 3:05 pm 4:30 pm - 7:30 pm | 12 150 | |
| Rio Seco Pacific Hills Chess Academy (chess instruction) Girl Scout Troop #5281 (Meetings) | Classroom Multi-Purpose | 1/29/14 - 4/2/14 2/12/14 - 6/4/14 | Wednesday Wednesday | 2:30 pm - 4:00 pm 4:45 pm - 6:30 pm | 12 14 | |

***NOTE: USE MAY BE LIMITED DUE TO MODERNIZATION AT VARIOUS SITES & FALL CARNIVALS TAKE PRECEDENCE OVER GROUPS.

Santee School District
 ENROLLMENT REPORT
 2/7/2014
 Month 6 Week 3

| SCHOOL | REGULAR ED | | | | | | | | | | | | | | SPECIAL ED | | | | | | | | | | Total All | | | | | | | |
|--------------------|------------|-----------|------------|------------|------------|------------|------------|------------|------------|------------|------------|-------------|--------------|------------|--------------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|------------|------------|-----------|-------------|---------------|--------------|-----------|----------|
| | TK | EAK 5yo | K | Gr 1 | Gr 2 | Gr 3 | Gr 4 | Gr 5 | Gr 6 | Gr 7 | Gr 8 | 02/07/14 | 02/08/13 | # Diff | % Diff | K | Gr 1 | Gr 2 | Gr 3 | Gr 4 | Gr 5 | Gr 6 | Gr 7 | Gr 8 | 02/07/14 | 2/8/2013 | # Diff | % Diff | 02/07/14 | 01/31/14 | # Diff | |
| Cajon Park | | | 106 | 115 | 108 | 97 | 117 | 111 | 123 | 111 | 107 | 995 | 995 | 0 | 0.0% | 4 | 3 | 7 | 14 | 5 | 5 | 5 | 7 | 10 | 60 | 63 | -3 | -4.8% | 1055 | 1058 | -3 | |
| Carlton Hills | 23 | 13 | 52 | 50 | 41 | 38 | 45 | 38 | 46 | 68 | 62 | 476 | 505 | -29 | -5.7% | 4 | 3 | 2 | 5 | 2 | 4 | 5 | 4 | 4 | 33 | 30 | 3 | 10.0% | 509 | 510 | -1 | |
| Carlton Oaks | | | 64 | 87 | 68 | 97 | 91 | 98 | 80 | 98 | 121 | 804 | 800 | 4 | 0.5% | 8 | 5 | 6 | 7 | 5 | 4 | 5 | 8 | 6 | 54 | 54 | 0 | 0.0% | 858 | 861 | -3 | |
| Chet F. Harritt | 23 | 18 | 60 | 55 | 65 | 69 | 54 | 70 | 46 | 48 | 53 | 561 | 553 | 8 | 1.4% | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0.0% | 561 | 559 | 2 |
| Hill Creek | | 19 | 72 | 74 | 72 | 83 | 78 | 91 | 94 | 69 | 82 | 734 | 733 | 1 | 0.1% | 1 | 0 | 2 | 3 | 3 | 3 | 2 | 0 | 0 | 14 | 13 | 1 | 7.7% | 748 | 742 | 6 | |
| Pepper Drive | | | 118 | 96 | 98 | 91 | 88 | 69 | 86 | 70 | 70 | 786 | 785 | 1 | 0.1% | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 2 | 6 | 8 | 9 | -1 | -11.1% | 794 | 799 | -5 | |
| Prospect Ave | 23 | 19 | 64 | 83 | 59 | 58 | 64 | 48 | 57 | 49 | 45 | 569 | 576 | -7 | -1.2% | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0.0% | 569 | 569 | 0 |
| Rio Seco | | | 95 | 106 | 119 | 86 | 103 | 113 | 108 | 114 | 95 | 939 | 960 | -21 | -2.2% | 4 | 2 | 7 | 4 | 6 | 5 | 6 | 7 | 8 | 49 | 41 | 8 | 19.5% | 988 | 986 | 2 | |
| Sycamore Canyon | | 16 | 45 | 52 | 60 | 55 | 39 | 45 | 45 | 0 | 0 | 357 | 326 | 31 | 9.5% | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0.0% | 357 | 356 | 1 |
| SUBTOTAL | 69 | 85 | 676 | 718 | 690 | 674 | 679 | 683 | 685 | 627 | 635 | 6221 | 6233 | -12 | -0.2% | 21 | 13 | 24 | 33 | 21 | 21 | 23 | 28 | 34 | 218 | 210 | 8 | 3.8% | 6439 | 6,440 | -1 | |
| Alternative School | | | 1 | 4 | 1 | 4 | 7 | 4 | 4 | 3 | 11 | 39 | 48 | -9 | -18.8% | | | | | | | | | | | | | | 39 | 39 | 0 | |
| Santee Success | | | | | | | | | | | | 13 | 9 | 4 | 44.4% | | | | | | | | | | 1 | 1 | 0 | | 14 | 11 | 3 | |
| NPS | | | | | | | | | | | | 0 | 0 | | | | | | | | | | | | 3 | 2 | 1 | 50.0% | 3 | 2 | 1 | |
| SUBTOTAL | | | 1 | 4 | 1 | 4 | 7 | 4 | 4 | 9 | 18 | 52 | 57 | -5 | -8.8% | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 3 | 0 | 1 | 4 | 2 | 2 | 100.0% | 56 | 52 | 4 |
| TOTAL | 69 | 85 | 677 | 722 | 691 | 678 | 686 | 687 | 689 | 636 | 653 | 6273 | 6,290 | -17 | -0.3% | 21 | 13 | 24 | 33 | 21 | 21 | 26 | 28 | 35 | 222 | 212 | 10 | 4.7% | 6495 | 6,492 | 3 | |

Please note: Special Ed, PK & EAK 4 yr olds listed below are not reflected in the total count above because they do not receive ADA.

| | PK | EAK 4yo | |
|-----------------|----|---------|------|
| Cajon Park | 3 | 0 | 1058 |
| Carlton Hills | 0 | 11 | 520 |
| Chet F. Harritt | 0 | 6 | 567 |
| Hill Creek | 0 | 5 | 753 |

CLAIMS AGAINST THE DISTRICT

The following claims were received by Business Services and were rejected and referred to the District's insurance carrier by the Assistant Superintendent acting as the authorized agent of the Board of Education as reaffirmed by resolution at its April 21, 1992, meeting.

| <u>SITE OF OCCURRENCE</u> | <u>DATE OF OCCURRENCE</u> | <u>DESCRIPTION/ACTION</u> |
|---------------------------|---------------------------|---------------------------|
| Renzulli Site | January 29, 2014 | Property Damage |

Schedule of Upcoming Events

| Date | Event |
|-------------|--|
| February 20 | Santee Chamber of Commerce's Annual Award Night Dinner and Celebration 5:30 p.m. at Barona |
| February 25 | Annual Strategic Plan Review Meeting 5:30 p.m. at Cajon Park School (<i>Note change in location</i>) |
| February 27 | Annual Santee Scholl District Foundation's Art Show and Auction 6:00 p.m. at the Santee Boys & Girls Club |
| March 4 | Board Meeting; 7:00 p.m. |
| March 12 | Tierra del Sol PTA Founder's Day Dinner 6:00 p.m. at Rio Seco |
| March 18 | Principals Meeting with Board; 6:00 p.m. Board Meeting; 7:00 p.m. |
| March 27 | EL Reclassification Ceremony 6:00 p.m. at Rio Seco School |
| April 1 | Student Forum with Board; 6:00 p.m. Board Meeting; 7:00 p.m. |
| April 7-18 | Spring Break – Schools Closed |
| May 2 | Honoring Our Own (ACSA & SDCSBA) 5:00-9:00 p.m. @ Sheraton San Diego Hotel and Marina |
| May 6 | Board Meeting; 7:00 p.m. |
| May 20 | Board Meeting; 7:00 p.m. |
| May 21 | Classroom of the Future Foundation Awards Night |
| May 27 | Salute to Excellence |
| June 3 | Board Meeting; 7:00 p.m. 8 th Grade Achievement Academic Awards |
| June 17 | Board Meeting; 7:00 p.m. |
| June 25 | Last Day of School for Students |
| June 26 | Foundation Golf Classic @ Carlton Oaks Country Club |

Reports and Presentations Item B.2. Spotlight on Learning: Sycamore Canyon
School Presentation

Prepared by Cathy A. Pierce, Ed.D.
February 18, 2014

BACKGROUND:

During the 2013-14 school year, our schools are transitioning to the Common Core State Standards (CCSS) and the Smarter Balanced Assessments (SBAC). The cognitive complexity of the CCSS and SBAC require students to employ a deeper level of thinking and application of learning to real-world situations. The CCSS are designed to be robust and relevant, preparing students for college and careers.

Success with the CCSS requires students to become more active in the learning process and to engage in a variety of dynamic learning opportunities, including using technology as a tool for learning. Inherent in the CCSS are the 21st Century Skills of Critical Thinking, Collaboration, Communication, and Creativity, with Critical Thinking permeating all of the standards. As students become more independent thinkers and increase their ability to process information at a deeper level, they will be formulating opinions, justifying their thinking with evidence, critiquing the opinions of their peers and other resources, and communicating their points of view effectively. Essentially, students will “learn to learn and learn to apply” their knowledge to real-world situations.

Tonight Principal Jerelyn Lindsay and her school team will highlight student learning at Sycamore Canyon School as they use 21st Century Skills with their implementation of the CCSS.

Agenda Item B.2.

PUBLIC COMMUNICATION Item C

During Public Communication, citizens are invited to address the Board of Education about any item not on the agenda. Request-to-speak cards should be submitted in advance. The Board may not take action on any item presented. The Board has a policy limiting any speaker to five minutes. Meetings are recorded.

Agenda Item C.

CONSENT ITEMS Item D.

Items listed under Consent are considered to be routine and are acted on by the Board with a single motion. There is no Board discussion of these items prior to the vote unless a member of the Board, staff, or public requests specific items be considered separately. Citizens are invited at this time to address the Board about any item listed under Consent.

Agenda Item D

Consent Item D.1.1. Approval of Minutes
Prepared by Cathy A. Pierce, Ed.D.
February 18, 2014

BACKGROUND:

Presented for Board approval –

- February 4, 2014, regular meeting minutes
- February 3, 2014, special meeting minutes

RECOMMENDATION:

It is recommended that the Board of Education approve the attached minutes with any necessary modifications.

Motion: _____ Second: _____ Vote: _____ Item D.1.1.

**SANTEE SCHOOL DISTRICT
REGULAR MEETING
OF THE BOARD OF EDUCATION**

February 4, 2014
MINUTES

Douglas E. Giles
Educational Resource Center
9619 Cuyamaca Street
Santee, California

A. OPENING PROCEDURES

1. Call to Order and Welcome
President Fox called the meeting to order at 7:00 p.m.
Members present:
 Ken Fox, President
 Dustin Burns, Vice President
 Barbara Ryan, Clerk
 Elana Levens-Craig, Member
Members absent:
 Dianne El-Hajj, Member (Excused)
Administration present:
 Dr. Cathy Pierce, Superintendent and Secretary to the Board
 Karl Christensen, Assistant Superintendent, Business Services
 Tim Larson, Assistant Superintendent, Human Resources/Pupil Services
 Dr. Stephanie Pierce, Director, Educational Services
 Linda Vail, Recording Secretary
2. President Fox invited the audience to recite the District Mission and then invited Board Member Burns to lead the members, staff, and audience in the Pledge of Allegiance.
3. Approval of Agenda
It was moved and seconded to approve the agenda.

| | | | |
|----------------------|-------------------------|--------------------------------|--|
| Motion: Burns | <u>Fox</u> <u>Aye</u> | <u>Levens-Craig</u> <u>Aye</u> | |
| Second Ryan | <u>Burns</u> <u>Aye</u> | <u>El-Hajj</u> <u>Absent</u> | |
| Vote: 4-0 | <u>Ryan</u> <u>Aye</u> | | |

B. REPORTS AND PRESENTATIONS

1. **Superintendent's Report**
 - 1.1. Developer Fees Collection Report
 - 1.2. Use of Facilities Report
 - 1.3. Enrollment Report
 - 1.4. Schedule of Upcoming Events
2. **Spotlight on Learning: Carlton Hills School Presentation**

Terry Heck introduced the Carlton Hills' teachers and students who had a part in making the video that was to be presented. He reported that teachers have been working very hard to bring deeper learning to students.

He shared a video presentation showing instruction and deeper learning activities including collaborative math, writing, student conversations, student reflections, and the 8th grade physics lab. Mr. Heck shared that Carlton Hills' Science Fair projects will be on display next Wednesday and Thursday in the Multi-Purpose Room.

C. PUBLIC COMMUNICATION

President Fox invited members of the audience to address the Board about any item not on the agenda.

Speaker: Ben Kalasho, Chaldean American Chamber of Commerce President-Mr. Kalasho reported the Chaldean American Chamber of Commerce was recently launched and currently has 131 members. They are trying to bridge gaps and extend their hand in partnerships and would like the Board to consider becoming a member of the Chaldean American Chamber of Commerce. Mr. Kalasho invited the Board Members to a mixer on February 5th at 6:00 p.m. at 94th Aerosquadron.

D. CONSENT ITEMS

Items listed under Consent are considered to be routine and are all acted on by the Board with one single motion. President Fox invited comments from the public on any item listed under Consent.

- 1.1. **Approval of Minutes**
- 2.1. **Approval/Ratification of Travel Requests**
- 2.2. **Approval/Ratification of Revolving Cash Report**
- 2.3. **Acceptance of Donations**
- 2.4. **Approval/Ratification of Expenditure Transactions Charged to District Issued Purchasing Cards (P-Cards)**
- 2.5. **Approval of Consultants and General Service Providers/Pupil Services**
- 3.1. **Personnel, Regular**
- 3.2. **Adoption of Resolution No. 1314-16 to Eliminate Vacant Identified Classified Non-Management Positions**
- 3.3. **Approval of Temporary Additional Hours for Project Coordinator**

It was moved and seconded to approve Consent Items.

| | | |
|---------------------|------------------|-------------------------|
| <i>Motion:</i> Ryan | Fox <u>Aye</u> | Levens-Craig <u>Aye</u> |
| <i>Second</i> Burns | Burns <u>Aye</u> | El-Hajj <u>Absent</u> |
| <i>Vote:</i> 4-0 | Ryan <u>Aye</u> | |

G. DISCUSSION AND/OR ACTION ITEMS

1.1. Strategic Plan Action Step: Approval of the Personalized Learning Environment Learning Map: Learning in the 21st Century

Principal Andy Johnson, chair of the Strategic Plan Personalized Learning Environment Action Committee, introduced committee members to present the work of the committee and the Learning Map that was created. Stacey Roberts reported the committee has been working for nearly two years and has researched and discussed what a personalized learning environment would look like. The focus narrowed to the personalized instructional needs of the students. The second year the committee researched differentiation, individualized instruction, and 21st century skills. The collaborative results developed a belief statement that refined the results of a personalized learning environment that encouraged learning for all students. The committee felt that choosing “teacher as facilitator,” would provide the greatest opportunity for impact in the classroom.

Tiffany Brown presented the Learning Map that demonstrates a “Facilitator Teacher,” which puts the teacher in the role of facilitator of learning rather than a direct instructor. A variety of resources were looked at and there was valuable discussion in designing the Learning Map for “teacher as facilitator.” The interactive Learning Map was inspired by Phyllis Bloomberg’s guide for developing learner-centered teaching.

Bonnie Jackson shared the interactive links in the Learning Map and the next steps, which include revising four sections of the Personalized Learning Map to match our K-8 setting and District vision, continue to add relevant links, and getting the Learning Map out to teachers.

Mr. Johnston commended the hard working group of administrators, teachers, and community members that shared a common passion for Personalized Learning. Member Ryan shared she had the opportunity to be part of the committee for a while and she really enjoyed the conversations that were taking place and moved approve the Personalized Learning Environment Learning Map: Learning in the 21st Century.

| | | |
|---------------------|------------------|-------------------------|
| <i>Motion:</i> Ryan | Fox <u>Aye</u> | Levens-Craig <u>Aye</u> |
| <i>Second</i> Burns | Burns <u>Aye</u> | El-Hajj <u>Absent</u> |
| <i>Vote:</i> 4-0 | Ryan <u>Aye</u> | |

2.1. Strategic Plan Action Step: Student Well Being - Approval of Virtual One Stop Shop – Community Resources Website

Tim Larson, Assistant Superintendent and chair of the Student Well Being Committee, shared the goal of the Student Well Being Committee and emphasized “integrated,” as has seen the committee work together with businesses, parents, and school personnel. Mr. Larson introduced Meredith Riffel and Pam Brasher to present to the Board information about the development of a virtual One Stop Shop. Mrs. Riffel

said the committee reviewed a lot of data, including parent survey responses from 2012, and looked at what is available in other communities. There are a lot of things the committee would like to do but realized the constraints to best meet the costs and benefits to the Santee School District. New partnerships have been developed in our community which includes the Fleet and Family Support Center, Check Your Mood suicide prevention program through San Diego Youth Services, Santee Solutions funding, and FOCUS, a program for military family needs. Moving forward to be able to provide the resources available to meet the diverse needs of our community, it was decided that the best route would be to develop a virtual One Stop Shop, which would be available on the District web site. This on-line option would allow referrals by District personnel and will also track services being requested.

Next steps following Board approval will be to develop an “elevator speech” and marketing tools. Training will also be provided for targeted District staff. Member Burns moved to approve the use of the virtual “One Stop Shop” as a District and community resource.

| | | | | | |
|----------------|--------------|--------------|-------------------|---------------------|----------------------|
| Motion: | Burns | Fox | <u>Aye</u> | Levens-Craig | <u>Aye</u> |
| Second | Ryan | Burns | <u>Aye</u> | El-Hajj | <u>Absent</u> |
| Vote: | 4-0 | Ryan | <u>Aye</u> | | |

3.1. Approval of Monthly Financial Report

Karl Christensen provided the financial report for cash and budget revision transactions posted through December 31, 2013. The month of December ended with a general fund cash balance of \$8.5 million and it is projected that we will have sufficient internal cash to meet all of our financial obligations through June. The budget revisions report changed only slightly from last month with a projection of a \$1.1 million deficit in the unrestricted general fund and a \$1.2 million surplus in the restricted general fund. The surplus in the restricted general fund is primarily due to the receipt of the Common Core one-time funds without corresponding expenditures. The projected reserve percentages for 2014-15 and 2015-16 will change next month when we update our projections for the 2nd Interim using the Governor’s January budget proposal. Member Ryan moved to approve the Monthly Financial Report.

| | | | | | |
|----------------|---------------------|--------------|-------------------|---------------------|----------------------|
| Motion: | Ryan | Fox | <u>Aye</u> | Levens-Craig | <u>Aye</u> |
| Second | Levens-Craig | Burns | <u>Aye</u> | El-Hajj | <u>Absent</u> |
| Vote: | 4-0 | Ryan | <u>Aye</u> | | |

3.2. Acceptance of GASB 45 July 2013 Actuarial Valuation Update

Karl Christensen reported that every 2 years GASB Statement 45 requires districts to update their Actuarial Valuation for other post-employment retirement benefits. The 2011 update contained some fairly significant reductions in the resulting calculations due to enactment of a hard CAP for retiree benefits for STA members. This year’s update contains some minor downward revisions to the calculation of the Unfunded Liability and Annual Required Contribution to fully fund the liability over a 30-year period. The revised Unfunded Liability is approximately \$11.5 million. The Annual Required Contribution is approximately \$1.25 million. Administration recommends the Board accept the July 2013 GASB 45 Actuarial Valuation for other post-employment retirement benefits.

Member Burns moved to accept the updated GASB 45 Actuarial Valuation of Other Post Employment Retirement Benefits.

| | | | | | |
|----------------|---------------------|--------------|-------------------|---------------------|----------------------|
| Motion: | Burns | Fox | <u>Aye</u> | Levens-Craig | <u>Aye</u> |
| Second | Levens-Craig | Burns | <u>Aye</u> | El-Hajj | <u>Absent</u> |
| Vote: | 4-0 | Ryan | <u>Aye</u> | | |

3.3. Affordable Care Act Compliance Requirements Status Update

Karl Christensen reported that in March of 2010, President Obama signed into law the Patient Protection and Affordable Care Act, now known as the ACA. The ACA contains numerous employer compliance requirements that are phased in over multiple years. The Board Item contains a summary of those requirements and the status of each. There are 2 major requirements left and the next one triggers in January 1, 2015. He explained the management of the program and said at this time we are monitoring employee hours. Administration will bring more information to the Board as we get farther along into the watch time.

Member Ryan asked if we would still be fined if we were to give qualifying employees a stipend to find their own insurance. Mr. Christensen will check on that option. Member Ryan said she would not support discontinuing service of an employee that might reach the threshold. Member Burns said if a job is connected with kids he would not support interruption of an employee's service. Mr. Christensen said it satisfies the law if the District offers them insurance availability. We are not required to pay for the insurance. This was an information item. No action was taken.

3.4. Approval of Agreement with Webb-Cleff Architecture and Engineering Inc. to Provide Planning Services Related to Prop 39 Energy Efficiency Projects

Karl Christensen reported Proposition 39 was passed by the voters in November of 2012 and provides an estimated \$400 to \$500 million per year in revenue to the State of California. These funds are being distributed to school districts on an Average Daily Attendance (ADA) basis over a 5-year period to fund approved projects for energy efficiency and clean energy. The District has received these funds.

The California Energy Commission recently enacted regulations governing the application process and use of these funds that includes an 8-step process that is rigorous and time intensive. Up to \$130,000 of the funds allocated for 2013-14 may be used for planning purposes. Staff will need assistance with the evaluation, selection, and application process including drafting a 5-year plan of contemplated projects.

Webb-Cleff Architecture is the District's current architect on the Pepper Drive addition project and has familiarity with the District and its facility needs, as well as expertise in the area of energy project planning. Administration recommends contracting with Webb-Cleff Architecture and Engineering, Inc. to provide consulting and coordination services for developing and submitting the Proposition 39 5-year plan at a fixed cost of \$19,500.

Member Burns asked if they might reduce some of their costs since they had a part in the error that was made at Pepper Drive. Mr. Christensen said he believes it should be a consideration and he will discuss this with them. Member Burns moved to approve the agreement with Webb-Cleff Architecture and Engineering Inc.

| | | | | | |
|----------------|--------------|--------------|-------------------|---------------------|----------------------|
| Motion: | Burns | Fox | <u>Aye</u> | Levens-Craig | <u>Aye</u> |
| Second | Ryan | Burns | <u>Aye</u> | El-Hajj | <u>Absent</u> |
| Vote: | 4-0 | Ryan | <u>Aye</u> | | |

3.5. Adoption of Resolution No. 1314- 15, Intention to Sell Surplus Real Property Commonly Known as the Renzulli Site

Karl Christensen reported in 2002, the Renzulli property, consisting of a little less than 11.50 acres currently zoned as Park/Open Space, was declared surplus by the Board. Resolution No. 1314-15 declares the District's intent to sell the property to a residential developer contingent on the selected developer completing the entitlement and re-zoning process with the City of Santee.

Mr. Christensen presented a revised resolution that corrects a misprint that states 7.68 acres. The accurate amount is 7.62 acres. Mr. Christensen reported once the Resolution is adopted, the first step would be to notify public agencies of the availability of the land and ascertain their interest in purchasing the property for public use. This process takes almost two months with legal ads and a 60-day window period. Assuming this notification process results in no interest or lack of agreement on price, we would advertise for public bids. The Purchase and Sale Contract has been finalized with the terms of agreement for a highest bidder. Bidders will submit written, sealed bids using a Bid Form. The minimum bid amount is set at \$3.2 million, which is the appraised value from the July 2013 appraisal using a hypothetical situation for building 107 residential units on the property and setting aside about 3¼ acres for a park. Bids would be opened in closed session at the Board meeting scheduled for May 20, 2014, and the highest bid is reported out in open session. Oral bids can be accepted if they exceed the highest written bid by more than 5%.

Assuming the selection of the highest bidder, a Purchase and Sale Contract would be executed at the subsequent Board meeting, specifying two contingency periods during which the developer works with the City to obtain entitlement and rezoning. The selected developer pays a deposit to the District equal to 2%

of their bid amount as a condition of opening escrow for the initial contingency period. If the sale is consummated during the initial contingency period, this deposit would be credited towards the purchase price. Otherwise, the deposit is considered non-refundable. If the developer requests and the District agree, an extended contingency period could be invoked. The developer would forfeit application of the initial deposit to the purchase price and pay an additional deposit equal to 4% of the bid price to extend escrow for up to an additional 180 days. If the sale is consummated during the extended contingency period, this deposit would be credited towards the purchase price. Otherwise, the deposit is considered non-refundable

Member Ryan asked if the City has changed the zoning. Mr. Christensen said no they will not change the zoning prior to a sale but they have provided a statement of commitment to re-zone the property contingent on the City's approval of the proposed development. Mr. Christensen confirmed that the appraisal was done with the hypothetical assumption that the property was rezoned for residential development. Board members were concerned that developers may not know that when they put in a bid they are assuming the risk that the City would not re-zone the property. Mr. Christensen said Mr. Till indicated the City was not willing to change the zoning until the City was satisfied that a proposed development was appropriate for the City. Member Ryan confirmed that this would necessitate a buyer to pay for the process with no guarantee for desired zoning. Mr. Christensen said the other option would be for the District to do the entitlement and rezoning process which would necessitate drawing the plans for a development and paying the fees.

Member Burns said he would like to share the District's dilemma with the City Council even though the City can still stop any process even if the zoning was changed. Board members asked to schedule a City/School District joint meeting regarding the zoning of the Renzulli property. Member Burns moved to adopt Resolution No. 1314-15, Intention to Sell Surplus Real Property Commonly Known as the Renzulli Site.

| | | | | | |
|----------------|---------------------|--------------|-------------------|---------------------|----------------------|
| Motion: | Burns | Fox | <u>Aye</u> | Levens-Craig | <u>Aye</u> |
| Second | Levens-Craig | Burns | <u>Aye</u> | El-Hajj | <u>Absent</u> |
| Vote: | 4-0 | Ryan | <u>Aye</u> | | |

H. BOARD COMMUNICATION

It was announced that President Fox has been named as the Santee Chamber of Commerce's Citizen of the Year. He will be recognized on February 20th at the awards dinner. Heather Glanz will also be recognized that evening as the Educator of the Year. Member Burns believes the honor that President Fox is receiving is well-deserved. President Fox is a big asset to this community and he is grateful that he serves on the School Board.

Superintendent Pierce suggested holding the Business Breakfast on March 24th. President Fox was unable to attend. She will look for other date options.

School visits to see digital learning are being scheduled at the request of the Board. Some date options were provided. Additional dates will be considered.

Preparations are underway for the annual Strategic Plan Review on February 25th at 5:30 p.m. at Cajon Park School.

The Santee School District Foundation will hold their annual Art Show and Auction on February 27th from 6:00-8:00 p.m. at the Boys and Girls Club in Santee.

A meeting with Senator Joel Anderson has been scheduled for 1:00 p.m. on February 28th.

The Tierra del Sol Founder's Day dinner is scheduled for March 12 at 6:00 p.m. at Rio Seco School.

Member Levens-Craig reported the she and President Fox attended three more CSBA Masters in Governance modules. They have one remaining module. President Fox said these modules have been

the best yet. El Pollo Loco held their ribbon cutting and the marketing director is very excited to talk with the District. She recently was in Sacramento and had a great experience talking with legislators.

It was mentioned that at Cajon Park last week, staff arranged a birthday surprise for Mr. Hooks and every student did a writing piece for his birthday album.

I. CLOSED SESSION

President Fox announced that the Board would meet in closed session for:

1. **Conference with Labor Negotiator** (Govt. Code § 54956.8)
*Agency Negotiators: Karl Christensen, Assistant Superintendent,
Tim Larson, Assistant Superintendent
Employee Organization: Santee Teachers Association (STA)*
2. **Conference with Labor Negotiator** (Govt. Code § 54956.8)
*Agency Negotiators: Karl Christensen, Assistant Superintendent
Tim Larson, Assistant Superintendent
Employee Organizations: Classified School Employees Association (CSEA)*
3. **Conference with Real Property Negotiators** (Govt. Code § 54956.8)
Property Addresses:
 - *Parcels 383-112-05 and 383-112-28 located on the north side of Prospect Avenue east of Marrokal Lane (known as the Renzulli Site)**Agency Negotiator: Karl Christensen, Assistant Superintendent*

The Board entered closed session at 8:26 p.m.

J. RECONVENE TO PUBLIC SESSION

The Board reconvened to public session at 9:25 p.m. No action was reported.

K. ADJOURNMENT

The February 4, 2014 regular meeting adjourned at 9:25 p.m.

**SANTEE SCHOOL DISTRICT
SPECIAL MEETING
OF THE BOARD OF EDUCATION**

February 3, 2014

MINUTES

Douglas E. Giles
Educational Resource Center
9619 Cuyamaca Street
Santee, California

A. OPENING PROCEDURES

1. Call to Order and Welcome
President Fox called the meeting to order at 5.37 p.m.

Members present:

Ken Fox, President
Dustin Burns, Vice President
Barbara Ryan, Clerk
Elana Levens-Craig, Member
Dianne El-Hajj, Member

Administration present:

Dr. Cathy Pierce, Superintendent and Secretary to the Board
Karl Christensen, Assistant Superintendent, Business Services
Tim Larson, Assistant Superintendent, Human Resources/Pupil Services
Dr. Stephanie Pierce, Director, Educational Services
Evonn Avila, Administrative Secretary

B. PUBLIC COMMUNICATION

During this time, citizens are invited to address the Board of Education about any item on this special meeting agenda. There were no comments.

C. MID-YEAR BUDGET WORKSHOP

Administration provided information and recommendations to the Board of Education regarding the development of the operating budget for the 2014-15 school year. The Governor's 2014-15 Budget Proposal was released on January 9, 2014. Karl Christensen prefaced the budget workshop with the disclaimer that the Governor's Proposal is only a proposal at this time, and not an adopted budget as the budget proposal will be reviewed by the legislature. Mr. Christensen reviewed the possible impacts of the Governor's Budget Proposal and how it may affect the District's budget. The main topics of information included the following:

1. GOVERNOR'S BUDGET PROPOSAL

Mr. Christensen provided a summary of 2014-15 Governor's Budget Proposal and shared information on the California economy, State revenues; and Prop 98, along with other budget and fiscal policy proposals.

2. BENEFITS ANALYSIS AND OPERATIONAL COST PRESSURES

Karl Christensen outlined the District's statutory and health/welfare benefit rate projections. Mr. Christensen provided the Board of Education with a breakdown of the projections for STRS, PERS, FICA, Medicare, State Unemployment Insurance, Workers' Compensation, and the health care increases. Mr. Christensen provided examples of how the calculations were determined. Mr. Christensen explained that the percentages shown for STRS are strictly internal estimates; PERS percentage numbers were provided by PERS; FICA and Medicare percentages are static; and State Unemployment Insurance has a high variation from year to year.

Mr. Christensen reviewed the Analysis of Recurring Operational Cost Pressures on New Revenue. Mr. Christensen estimated the structural deficit carried into 2014-15 is \$412,709. Recurring operational cost increases include: step & column salary increases, Health & Welfare benefits, STRS & PERS; SU, Workers Compensation, centralized services, long-term debt, special education & Routine Restricted Maintenance (RRMA) non-salary cost increases, to 3% in 2015-16. The District has been operating at about 2% with flexibility and it is anticipated that the flexibility will go away by 2015-16. The total projected operational cost increase is \$1,174,768 in 2014-15; \$1,509,666 in 2015-16; and \$1,081,664 in 2016-17. Mr. Christensen further reviewed the negotiated on-going salary increases in 2014-15 of \$1,485,183, resulting in a total impact to new Local Control Funding Formula (LCFF) revenue for 2014-15 equal to \$3,072,660.

The total LCFF new revenue (including both the base grant and the supplemental grant) is \$3,583,767. The difference between the operational cost pressures and the LCFF new revenue is \$511,107 (considering all LCFF new revenue), or -\$503,754 for the LCFF new revenue base grant only.

3. MULTI-YEAR PROJECTION

Mr. Christensen reviewed and explained each of the three multi-year projections (MYP). One MYP is based on data provided by School Services of California, Inc. and is the most conservative projection. Another MYP is based on information from the Department of Finance and is an aggressively optimistic projection. Mr. Christensen provided a MYP combining and averaging the data provided by School Services of California and the Department of Finance to create a projection that is moderate. Note: no negotiated salary increases were included on the MYPs in year 2015-16 and beyond.

4. LCAP ELEMENTS

LCAP is a document that defines the services utilizing stakeholder input, the 8 State priority areas, and is linked to the budget. Karl Christensen provided a brief summary of the LCAP elements and progression. The LCAP is a fundamentally different methodology and student achievement is based on locally defined performance measures. The District will need to establish goals and objectives, with action steps, for conditions of learning, pupil outcomes and engagement, increased or improved services for all students, and increased or improved services for unduplicated count students in the same proportion as the amount of targeted funds received. The LCAP Progression is as follows: Data, Needs, Goals, Actions = Services and Budgeted Items

5. BUDGET DEVELOPMENT INTERNAL GUIDANCE

Karl Christensen provided an overview of three of the primary systems that can assist the Board of Education on budget decision making:

- Common Core Funds Spending Plan (CCSP)
- BAC Fiscal Priorities Ranking
- LCAP Input

Mr. Christensen requested Board direction on format and percentages for the CCSP: The Board provided the following direction for the CCSP with the option to change if needed:

| Common Core Funds Spending Plan (CCSP) | | |
|---|--------------------|-------------------|
| Uses | Est. Amount | % of Funds |
| Professional Development | \$400,000 | 31.01% |
| Instructional Materials | \$300,000 | 23.26% |
| Technology Infrastructure and Devices | \$505,964 | 39.23% |
| Indirect Costs | \$83,814 | 6.50% |
| Total Uses | \$1,289,778 | 100.0% |
| Revenue | \$1,289,778 | |
| Difference | (0) | |

A Public Hearing and Discussion Item will be brought to a subsequent Board of Education meeting for Board action.

Mr. Christensen provided the Board with the ranking descriptions and participant counts for the fiscal priorities survey. The fiscal priorities survey results were reviewed by the Board along with the LCAP stakeholder input report on the each of the State priority areas and a graph depicting the LCAP input web survey results by sub-group, categories, and priority levels. Administration is currently seeking additional parent input through PTA meetings, principal newsletters, and other committee gatherings. Member Levens-Craig suggested ways to get more stakeholder input. Administration will work on ways to engage more stakeholders including email with a survey link embedded, voicemail messages, laptops and/or paper surveys available at various committee meetings. Mr. Christensen stated that he will provide the Board with comments that have been received from stakeholders designating which came from staff or the community.

6. POTENTIAL BUDGET AUGMENTATIONS

Karl Christensen reviewed potential budget augmentations:

- Digital Learning Initiative: Devices; replenishment reserve; infrastructure; technology operations staff (3 FTE) 1 administrator and 2 technicians

- Instructional Support: Teachers on Special Assignment (4 FTE)
- Instructional Materials – Safari Montage, Dreambox, Learning Management System, Ebooks, other TBD- \$350,000/year
- Foreign Language: Enrichment; Dual Immersion
- Facilities: Pepper Drive School HVAC System Replacement over 3-year period (installed in 1992; currently failing) - \$535,000; Annual Deferred Maintenance funds can be used towards this cost – \$1.5m to \$2m cost with possible Prop 39 funds utilized.
- Bus Replacement: Six buses are beyond their lifespan; a suggested plan is to replace two buses per year over a 3-year period.
- Other Support Staff: Nursing/Student Health, possible LVN (1 FTE); Maintenance & Operations (1 FTE) \$40,000 increase.

Mr. Christensen outlined the Potential Budget Augmentations chart.

The Board had an open discussion about potential budget augmentations, with a lengthy discussion on 1:1 devices vs. traditional textbook adoption, and the implementation and staff support required if 1:1 device adoption is rolled out. The estimate used for devices is \$782 each (all inclusive). Member Fox inquired about alternate plans to a 1:1 device initiative and asked if a 1:1 device initiative be needed if a Bring-Your-Own-Device plan was put in place. Dr. Cathy Pierce stated that a Bring-Your-Own-Device initiative would bring a variety of devices into the classroom which poses challenges with consistency among devices. Dr. Pierce stated that a 1:1 device initiative would provide the vehicle to ensure every student has digital access to instructional materials. Member Levens-Craig inquired about other options that may be researched. Dr. Pierce stated that the District is at an instructional materials crossroads; and stated that although a 1:1 device adoption is currently proposed over a 3-year rollout, there are other options available. It is at the Board’s discretion to move with a slower impact to the District’s budget with a partial rollout of a 1:1 Device adoption to certain grade levels, or over a longer period of time, or not at all. The Board continued discussion of digital textbooks in relation to student achievement, with Member El-Hajj offering additional insight regarding student digital learning, use of technology in the classroom, and its resulting impact on student achievement. Member Burns stated the Board has discretion to partially fund a 1:1 device initiative at certain grade levels, and it is a risk by the Board if a 1:1 device adoption is implemented. Member Burns expressed concern about professional development for teachers to deliver technology instruction to students to its full potential as a key step in a 1:1 device adoption. Dr. Pierce added that a clear exit strategy would be established should the District’s budget become unexpectedly impacted.

Member Burns asked Mr. Christensen for additional background on the District’s projected reserves over the next three years. Mr. Christensen demonstrated scenarios in MYP from conservative financial projections (SSC) to optimistic projections (DOF). Member Fox requested that an additional Counselor (1 FTE) be included on the augmentations list for consideration.

The Board of Education prioritized each item on the chart of Potential Budget Augmentations as 1 = high priority; 2 = moderate priority; and 3 = low priority.

| Potential Budget Augmentations | | | | | | | | | |
|--------------------------------|------------------------------------|---|-----------|----------|---------|-----------|-----------|-----------|-----------|
| # | Category / Project | Need Description | On-Going? | Priority | 2013-14 | 2014-15 | 2015-16 | 2016-17 | Total |
| 1a | <i>Digital Learning Initiative</i> | Teacher and Student Devices | | 1 | 195,500 | 1,694,594 | 1,694,594 | 1,694,594 | 5,279,282 |
| 1b | | Technology Reserve | x | 1 | | | | 1,016,600 | 1,016,600 |
| 1c | | Infrastructure Upgrade | x | 1 | | 229,000 | 204,000 | 192,000 | 625,000 |
| 1d | | Technology Operations Staffing Increase (3 FTE) | x | 1 | 40,000 | 160,000 | 228,000 | 239,400 | 667,400 |
| 2 | <i>Instructional Support</i> | Teachers on Special Assignment (4 FTE) | x | 1 | | 120,000 | 246,000 | 258,300 | 624,300 |
| 3 | <i>Instructional Materials</i> | Safari Montage, Dreambox, Learning Management System, Ebooks, other | x | 1 | | 350,000 | 350,000 | 350,000 | 1,050,000 |

| # | Category / Project | Need Description | On-Going? | Priority | 2013-14 | 2014-15 | 2015-16 | 2016-17 | Total |
|----|----------------------------|--|-----------|-------------------------------|---------|----------|---------|---------|---------|
| 4a | <i>Foreign Language</i> | Enrichment | x | 2 | | 9,454 | 9,454 | 9,454 | 28,362 |
| 4b | | Dual Immersion | x | 3 | | 129,878 | 174,363 | 218,141 | 522,382 |
| 5 | <i>Facilities</i> | Replacement of HVAC system at Pepper Drive | | 1 | | 250,000 | 250,000 | 300,000 | 800,000 |
| 6 | <i>Bus Replacement</i> | Replacement of 6 older busses, 2 per year | | 1 | | *100,000 | 0 | 0 | 100,000 |
| 7a | <i>Other Support Staff</i> | Nursing/Student Health (1 FTE) | x | 3 | | 46,017 | 48,318 | 50,734 | 145,069 |
| 7b | | Maintenance & Operations (1 FTE) | x | 2 | | 38,990 | 40,940 | 42,986 | 122,916 |
| | | Counselor (1 FTE) | x | More info is needed | | | | | |
| | | Math Director | x | Recruiting in progress | | | | | |

*Board priority 1 is for the purchase of one (1) school bus to be replaced in 2014-15. Replacement of remaining buses may be revisited year to year.

Karl Christensen discussed next steps: Administration will bring a proposal forth at a subsequent meeting for the consideration of the Board of Education to purchase devices for the first step in a 1:1 device adoption during 2013-14. The goal is to receive the devices in time to go home with teachers over summer 2014. Administration will plan a Town Hall Forum for March 3, 2014 to discuss the implementation of 1:1 device adoption and a master timeline will be developed with stakeholder input.

D. ADJOURNMENT

With no further business to be discussed, the February 3, 2014 special meeting was adjourned at 9:05 p.m.

BACKGROUND:

In accordance with BP 3350 of the Board of Education, an employee may attend conventions, conferences, or meetings of boards, committees, and commissions; to travel for the purpose of recruiting personnel; to visit other school districts; to appear before legislative committees; and to perform other out-of-district travel which is in the best interests of the school district and which assists employees to perform their jobs successfully.

In accordance with Sections 35044, 35172, and 35173 of the Education Code, the Board of Education shall provide for payment of travel expenses for any representative of the Board when performing services on behalf of the District.

A list of travel and professional staff events is presented for the Board's review and approval/ratification. Included on the report are dates, names of meetings and locations, and either categorical, grant, or general funding sources that support such travel.

A list of requests for travel which require air travel, and/or an overnight stay and/or are out of the State will be reviewed and approved by the Executive Council or Superintendent and submitted for Board of Education approval **prior** to the travel date.

RECOMMENDATION:

It is recommended that the Board of Education approve/ratify the Travel Report for personnel requesting travel on the attached schedule.

This recommendation supports the following District goal:

Staff Development

- Implement a staff development plan as the cornerstone of employee performance and growth.

FISCAL IMPACT:

The estimated travel expenses are \$30,292, as disclosed on the following page.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.2.1.

Board Travel Report - February 4, 2014

| Travel Dates | Attendees | Site or Dept. | Conference or Workshop | Location | Sub Cost | Estimated Expenses | Budget | Purpose of Travel |
|---|--|---|---|--------------|---|---|---|--|
| Friday, 03/21/14 | Bonner Montler | Ed Services | Common Core Assessment Conference | SDCOE | \$0 | \$30 | Professional Development | This conference will explore summative and interim assessments with a focus on formative tools and practices. |
| Tuesday, 03/25/14 | Elyse Starr Rachael Pabis | CO CP | Autism Spectrum Disorder: Communication Assessment and SLP | Escondido | \$0 \$0 | \$74 \$74 | Special Education Special Education | This workshop will discuss research and diagnostic criteria that differentiate autism from other disorders. |
| Travel Requests That Require Airfare, Overnight Stay, and/or Travel Outside of the State of California | | | | | | | | |
| Thurs-Sat. 03/20/14 - 03/22/14 | Dr. Cathy Pierce Dr. Stephanie Pierce Dr. Laura Spencer Eileen Moreno Terry Heck Kristin Baranski Andy Johnston Debbie Brenner Debra Simpson | Superintendent Educational Services Educational Services Educational Services CH CO CFH PD RS | Computer Using Educators Conference - CUE the Learning | Palm Springs | \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 | \$661 \$661 \$661 \$661 \$661 \$661 \$661 \$661 \$661 | Prof. Developmnt / Title I / SLiB Prof. Developmnt / Title I / SLiB Prof. Developmnt / Title I / SLiB Prof. Developmnt / Title I / SLiB Prof. Developmnt / Title I / SLiB Prof. Developmnt / Title I / SLiB Prof. Developmnt / Title I / SLiB Prof. Developmnt / Title I / SLiB Prof. Developmnt / Title I / SLiB | This conference will focus on the use of education technology in instruction and curriculum. |
| Mon-Fri. 08/04/14 - 08/08/14 | Tamara Hebert Daniel Saks Noelle Murray Cindy Wittbrodt Heather Glanz Jennifer Meier Teacher TBA Teacher TBA Teacher TBA | HC HC HC HC RS RS CP CP CP | Teachers' College Reading and Writing Institute | New York, NY | \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 | \$2,685 \$2,685 \$2,685 \$2,685 \$2,685 \$2,685 \$2,685 \$2,685 \$2,685 | SLiB / EIA SLiB / EIA SLiB / EIA SLiB / EIA Educational Services Educational Services Professional Development / EIA Professional Development / EIA Professional Development / EIA | The Writing Institutes are designed to establish models of best practices in writing instruction and to increase competency in the area of writing |

Consent Item D.2.2. Approval/Ratification of Expenditure Warrants
 Prepared by Karl Christensen
 February 18, 2014

BACKGROUND:

Warrants issued by the District are required by law to be approved or ratified by the Board of Education.

Commercial Warrants issued for the period of January 2014:

| <u>Fund #/Name</u> | <u>Warrant #'s</u> | <u>Amount</u> |
|--------------------|------------------------|-----------------------|
| 03/06 General | 12-263820 TO 12-274421 | \$486,353.94 |
| 09 00 | N/A | \$0.00 |
| 12 06 | 12-270846 TO 12-274422 | \$568.45 |
| 13 00 | 12-265862 TO 12-274424 | \$87,165.37 |
| 14 00 | 12-263843 TO 12-274425 | \$194,285.27 |
| 21 09 | N/A | \$0.00 |
| 21 39 / 21 08 | 12-263847 TO 12-272863 | \$723,575.66 |
| 25 18 | 12-267037 | \$1,740.78 |
| 25 38 | N/A | \$0.00 |
| 35 00 | N/A | \$0.00 |
| 40-00 | 12-268414 | \$1,316.61 |
| 63 00 | 12-267038 TO 12-272865 | \$7,976.56 |
| | | \$1,502,982.64 |

Student Body Warrants issued for the period of January 2014 **\$0**

Payroll Warrant #'s beginning 10-026946 through 10-027719 and 10-301089 through 10-301152:

| <u>Fund #/Name</u> | <u>Amount</u> |
|-----------------------|----------------|
| 03 00 | \$2,881,466.83 |
| 06 00 | \$783,377.02 |
| 12 06 | \$18,152.69 |
| 13 00 | \$82,892.82 |
| 25 18 | \$0.00 |
| 63 00 | \$165,025.17 |
| \$3,930,914.53 | |

RECOMMENDATION:

It is recommended that the Board of Education approve/ratify the expenditure warrants for the month of January as presented.

This recommendation supports the following District goal:

Fiscal Accountability

- Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility.

FISCAL IMPACT:

The fiscal impact of commercial, student body, and payroll expenditure warrants total \$5,433,897.17 and is disclosed above.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.2.2.

Consent Item D.2.3. Approval/Ratification of Purchase Orders
 Prepared by Karl Christensen
 February 18, 2014

BACKGROUND:

A numerical listing of purchase orders, including the date issued, the name of the vendor, a general description of items requested, and the anticipated cost of the purchase is attached for the review and approval of the Board of Education. Actual copies of the purchase orders are available for review upon request. As a part of the report, any payment to vendors that increases the amount of the purchase order by 10% or more, or change orders that increase the amount of the bid, will be presented for Board approval/ratification. The table below is a summary of total purchase orders by location for the month of January 2014:

| AMOUNT | LOCATION |
|---------------|---|
| \$ 7,092.05 | PEPPER DRIVE SCHOOL |
| \$ 4,561.93 | CARLTON HILLS SCHOOL |
| \$ 4,919.36 | SYCAMORE CANYON SCH |
| \$ 3,964.05 | PROSPECT AVENUE SCH |
| \$ 4,212.57 | CAJON PARK SCHOOL |
| \$ 2,092.43 | CHET F HARRITT SCH |
| \$ 2,317.34 | CARLTON OAKS SCHOOL |
| \$ 7,711.12 | RIO SECO SCHOOL |
| \$ 8,434.50 | HILL CREEK SCHOOL |
| \$ 1,245.75 | SUPERINTENDENT DEPT |
| \$ 38,018.76 | BUSINESS SERVICES |
| \$ 3,662.50 | HUMAN RESOURCES |
| \$ 5,789.10 | EDUCATIONAL SERVICES |
| \$ 1,750.00 | SPECIAL EDUCATION |
| \$ 124.00 | PUPIL SERVICES |
| \$ 4,081.65 | PROJECT SAFE |
| \$ 2,221.91 | TECHNOLOGY SERVICES |
| \$ 34,290.58 | MAINTENANCE |
| \$ 8,254.12 | TRANSPORTATION |
| \$ 36,910.75 | FACILITIES MODERNIZATION |
| \$ 37,314.54 | WAREHOUSE |
| | |
| | |
| \$ 218,969.01 | Total Purchase Orders – January 2014 |
| | |

RECOMMENDATION:

It is recommended that the Board of Education approve/ratify purchase orders #131139 through #131335 issued January 1, 2014 through January 31, 2014.

This recommendation supports the following District goal:

Fiscal Accountability

- Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility.

FISCAL IMPACT:

The fiscal impact of \$218,969.01 is disclosed on the following pages.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.2.3.

PURCHASE ORDER EXCEEDED BY 10%
 FOR THE MONTH OF JANUARY 2014

| PO NBR | DATE | FUND | VENDOR | LOC | DESCRIPTION | AMOUNT |
|--------|-----------|------|----------------------------------|-----|----------------------------|-------------|
| 130047 | 6/25/2013 | 03 | SPRINT | 073 | ANNUAL AGREEMENT | \$17,600.00 |
| | | | CELL PHONE CHARGES FOR THE DIST. | | INCREASED ANNUAL AGREEMENT | \$6,000.00 |
| | | | | | NEW TOTAL | \$23,600.00 |

PURCHASE ORDER LISTING - JANUARY 2014
BY SITE

| PO NBR | DATE | FUND | VENDOR | DESCRIPTION | AMOUNT | LOC | LOCATION |
|--------|-----------|------|------------------------------|--------------------------------|--------------------------|-----|-----------------------------|
| 131228 | 1/15/2014 | 3 | BUENO, LAURA | CONSULTING SERVICES | \$ 1,000.00 | 002 | PEPPER DRIVE SCHOOL |
| 131229 | 1/15/2014 | 3 | BUENO, LAURA | CONSULTING SERVICES | \$ 2,000.00 | 002 | PEPPER DRIVE SCHOOL |
| 131231 | 1/15/2014 | 3 | MAINTEX INC | CUSTODIAL SUPPLIES | \$ 42.53 | 002 | PEPPER DRIVE SCHOOL |
| 131233 | 1/15/2014 | 6 | AMAZON.COM | CLASSROOM SUPPLIES & MATERIALS | \$ 1,058.62 | 002 | PEPPER DRIVE SCHOOL |
| 131292 | 1/24/2014 | 3 | ADVERTISING EDGE INC | T-SHIRTS | \$ 724.72 | 002 | PEPPER DRIVE SCHOOL |
| 131296 | 1/27/2014 | 6 | SEHI COMPUTER PRODUCTS INC | PROJECTOR | \$ 616.68 | 002 | PEPPER DRIVE SCHOOL |
| 131297 | 1/27/2014 | 6 | CDW GOVERNMENT INC | EQUIP. REPL PARTS | \$ 649.50 | 002 | PEPPER DRIVE SCHOOL |
| 131306 | 1/28/2014 | 6 | LAKESHORE | CLASSROOM MATERIALS | \$ 1,000.00 | 002 | PEPPER DRIVE SCHOOL |
| | | | | | TOTAL \$ 7,092.05 | | PEPPER DRIVE SCHOOL |
| 131140 | 1/6/2014 | 6 | SEHI COMPUTER PRODUCTS INC | PROJECTOR - CH | \$ 1,233.36 | 003 | CARLTON HILLS SCHOOL |
| 131199 | 1/10/2014 | 6 | SEHI COMPUTER PRODUCTS INC | NOTEBOOKS | \$ 1,494.08 | 003 | CARLTON HILLS SCHOOL |
| 131202 | 1/10/2014 | 3 | LAKESHORE LEARNING MATERIALS | CLASSROOM MATERIALS | \$ 622.23 | 003 | CARLTON HILLS SCHOOL |
| 131214 | 1/14/2014 | 3 | AMAZON.COM | CLASSROOM SUPPLIES | \$ 371.76 | 003 | CARLTON HILLS SCHOOL |
| 131215 | 1/14/2014 | 3 | AMAZON.COM | CLASSROOM MATERIALS | \$ 165.13 | 003 | CARLTON HILLS SCHOOL |
| 131232 | 1/15/2014 | 3 | IDENT-A-KID SERVICES OF AM | OFFICE SUPPLIES | \$ 99.57 | 003 | CARLTON HILLS SCHOOL |
| 131329 | 1/30/2014 | 3 | ANGELUS PACIFIC COMPANY | STUDENT INCENTIVES | \$ 575.80 | 003 | CARLTON HILLS SCHOOL |
| | | | | | TOTAL \$ 4,561.93 | | CARLTON HILLS SCHOOL |
| 131198 | 1/10/2014 | 3 | LAKESHORE LEARNING MATERIALS | CLASSROOM MATERIALS | \$ 152.46 | 004 | SYCAMORE CANYON SCH |
| 131201 | 1/10/2014 | 3 | NASCO MODESTO | CLASSROOM MATERIALS | \$ 21.10 | 004 | SYCAMORE CANYON SCH |
| 131230 | 1/15/2014 | 3 | MARITIME MUSEUM ASSOCIATION | ADMISSIONS | \$ 3,580.00 | 004 | SYCAMORE CANYON SCH |
| 131249 | 1/21/2014 | 3 | FUNBELIEVABLE PLAY LLC | ADMISSIONS | \$ 250.00 | 004 | SYCAMORE CANYON SCH |
| 131250 | 1/21/2014 | 3 | ZOOLOGICAL SOCIETY OF | ADMISSIONS | \$ 100.00 | 004 | SYCAMORE CANYON SCH |
| 131291 | 1/24/2014 | 3 | DELL MARKETING L.P. | TONER CARTRIDGE | \$ 92.33 | 004 | SYCAMORE CANYON SCH |
| 131309 | 1/28/2014 | 3 | ALERT SERVICES, INC | HEALTH OFFICE SUPPLIES | \$ 106.79 | 004 | SYCAMORE CANYON SCH |
| 131326 | 1/30/2014 | 3 | SEHI COMPUTER PRODUCTS INC | PROJECTOR | \$ 616.68 | 004 | SYCAMORE CANYON SCH |
| | | | | | TOTAL \$ 4,919.36 | | SYCAMORE CANYON SCH |
| 131146 | 1/8/2014 | 6 | STARFALL EDUCATION | MEMBERSHIP FEES | \$ 270.00 | 005 | PROSPECT AVENUE SCH |
| 131197 | 1/10/2014 | 6 | EVERNOTE | SOFTWARE LICENSE | \$ 150.00 | 005 | PROSPECT AVENUE SCH |
| 131221 | 1/14/2014 | 3 | HARCOURT OUTLINES INC | FUNDRAISER ITEMS | \$ 455.10 | 005 | PROSPECT AVENUE SCH |
| 131222 | 1/15/2014 | 3 | SIEGEL DISPLAY PRODUCTS | OFFICE SUPPLIES | \$ 128.41 | 005 | PROSPECT AVENUE SCH |
| 131282 | 1/23/2014 | 3 | BUTTER BRAID SAN DIEGO | FUNDRAISER | \$ 1,656.00 | 005 | PROSPECT AVENUE SCH |
| 131293 | 1/24/2014 | 6 | HEINEMANN | CLASSROOM MATERIALS | \$ 387.04 | 005 | PROSPECT AVENUE SCH |
| 131299 | 1/27/2014 | 12 6 | MAINTEX INC | CUSTODIAL SUPPLIES | \$ 66.85 | 005 | PROSPECT AVENUE SCH |
| 131300 | 1/27/2014 | 3 | MAINTEX INC | CUSTODIAL SUPPLIES | \$ 83.97 | 005 | PROSPECT AVENUE SCH |
| 131305 | 1/28/2014 | 6 | SCHOOL CHECK IN | SUBSCRIPTION RENEWAL | \$ 150.00 | 005 | PROSPECT AVENUE SCH |
| 131325 | 1/30/2014 | 6 | SEHI COMPUTER PRODUCTS INC | PROJECTOR | \$ 616.68 | 005 | PROSPECT AVENUE SCH |
| | | | | | TOTAL \$ 3,964.05 | | PROSPECT AVENUE SCH |

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|--------|-----------|---|-------------------------------|------------------------|-----------------|-----------------|----------------------------|
| 131213 | 1/13/2014 | 3 | MAINTEX INC | CUSTODIAL SUPPLIES | \$ 77.57 | 006 | CAJON PARK SCHOOL |
| 131275 | 1/22/2014 | 3 | REUBEN H FLEET SCIENCE CENTER | ADMISSIONS | \$ 1,148.00 | 006 | CAJON PARK SCHOOL |
| 131276 | 1/22/2014 | 3 | REUBEN H FLEET SCIENCE CENTER | ADMISSIONS | \$ 1,134.00 | 006 | CAJON PARK SCHOOL |
| 131277 | 1/22/2014 | 3 | BIRCH AQUARIUM AT SCRIPPS | ADMISSIONS | \$ 1,104.00 | 006 | CAJON PARK SCHOOL |
| 131283 | 1/23/2014 | 3 | CLASSICS FOR KIDS | ADMISSIONS | \$ 749.00 | 006 | CAJON PARK SCHOOL |
| | | | | | TOTAL \$ | 4,212.57 | CAJON PARK SCHOOL |
| 131143 | 1/8/2014 | 6 | SCHOLASTIC INC | SUBSCRIPTION | \$ 123.02 | 007 | CHET F HARRITT SCH |
| 131190 | 1/10/2014 | 6 | ACTION PUBLISHING INC. | CLASSROOM MATERIALS | \$ 605.01 | 007 | CHET F HARRITT SCH |
| 131234 | 1/15/2014 | 3 | SMART & FINAL | BREAKFAST SUPPLIES | \$ 800.00 | 007 | CHET F HARRITT SCH |
| 131281 | 1/23/2014 | 3 | CHRISTIAN YOUTH THEATER | ADMISSIONS | \$ 497.00 | 007 | CHET F HARRITT SCH |
| 131308 | 1/28/2014 | 3 | MAINTEX INC | CUSTODIAL SUPPLIES | \$ 67.40 | 007 | CHET F HARRITT SCH |
| | | | | | TOTAL \$ | 2,092.43 | CHET F HARRITT SCH |
| 131194 | 1/10/2014 | 3 | DELL MARKETING L.P. | TONER FOR PRIINTER | \$ 147.72 | 008 | CARLTON OAKS SCHOOL |
| 131235 | 1/15/2014 | 3 | MAINTEX INC | CUSTODIAL SUPPLIES | \$ 299.06 | 008 | CARLTON OAKS SCHOOL |
| 131248 | 1/21/2014 | 3 | RAINBOW RESOURCE CENTER | CLASSROOM MATERIALS | \$ 252.38 | 008 | CARLTON OAKS SCHOOL |
| 131288 | 1/24/2014 | 3 | DELL MARKETING L.P. | TONER CARTRIDGE | \$ 63.60 | 008 | CARLTON OAKS SCHOOL |
| 131298 | 1/27/2014 | 3 | SCHOLASTIC INC | CLASSROOM MATERIALS | \$ 48.13 | 008 | CARLTON OAKS SCHOOL |
| 131301 | 1/28/2014 | 3 | WEST MUSIC | CLASSROOM MATERIALS | \$ 76.45 | 008 | CARLTON OAKS SCHOOL |
| 131311 | 1/28/2014 | 3 | SAN DIEGO WHALE WATCH | ADMISSIONS | \$ 1,430.00 | 008 | CARLTON OAKS SCHOOL |
| | | | | | TOTAL \$ | 2,317.34 | CARLTON OAKS SCHOOL |
| 131151 | 1/8/2014 | 3 | SEHI COMPUTER PRODUCTS INC | PROJECTOR | \$ 1,233.36 | 009 | RIO SECO SCHOOL |
| 131152 | 1/8/2014 | 3 | TROXELL COMMUNICATIONS INC | DOCUMENT CAMERA | \$ 459.00 | 009 | RIO SECO SCHOOL |
| 131161 | 1/9/2014 | 3 | BENCHMARK EDUCATION CO | CLASSROOM MATERIALS | \$ 1,124.28 | 009 | RIO SECO SCHOOL |
| 131162 | 1/9/2014 | 3 | MISSION SAN JUAN CAPISTRANO | DONATION | \$ 99.00 | 009 | RIO SECO SCHOOL |
| 131251 | 1/21/2014 | 3 | ORANGE COUNTY DEPARTMENT OF | REGISTRATION FEES | \$ 500.00 | 009 | RIO SECO SCHOOL |
| 131252 | 1/21/2014 | 3 | MISSION SAN DIEGO DE ALCALA | ADMISSIONS | \$ 40.00 | 009 | RIO SECO SCHOOL |
| 131253 | 1/21/2014 | 3 | SEA WORLD OF CALIFORNIA | ADMISSIONS | \$ 984.00 | 009 | RIO SECO SCHOOL |
| 131254 | 1/21/2014 | 3 | CARDIAC SCIENCE CORPORATION | SUPPLIES | \$ 114.48 | 009 | RIO SECO SCHOOL |
| 131255 | 1/21/2014 | 3 | MAINTEX INC | CUSTODIAL SUPPLIES | \$ 75.43 | 009 | RIO SECO SCHOOL |
| 131274 | 1/22/2014 | 3 | SEHI COMPUTER PRODUCTS INC | NOTEBOOKS | \$ 1,494.08 | 009 | RIO SECO SCHOOL |
| 131307 | 1/28/2014 | 3 | ALERT SERVICES, INC | HEALTH OFFICE SUPPLIES | \$ 71.19 | 009 | RIO SECO SCHOOL |
| 131323 | 1/30/2014 | 3 | BENCHMARK EDUCATION CO | CLASSROOM MATERIALS | \$ 1,516.30 | 009 | RIO SECO SCHOOL |
| | | | | | TOTAL \$ | 7,711.12 | RIO SECO SCHOOL |
| 131211 | 1/13/2014 | 3 | INSIGHT INVESTMENTS | COMPUTER/MONITOR | \$ 2,544.20 | 010 | HILL CREEK SCHOOL |
| 131212 | 1/13/2014 | 3 | CDW GOVERNMENT INC | COMPUTER EQUIPMENT | \$ 1,424.79 | 010 | HILL CREEK SCHOOL |
| 131266 | 1/21/2014 | 3 | SOUTHWEST SCHOOL SUPPLY | SUPPLIES | \$ 398.16 | 010 | HILL CREEK SCHOOL |
| 131294 | 1/27/2014 | 6 | CDW GOVERNMENT INC | COMPUTERS | \$ 474.93 | 010 | HILL CREEK SCHOOL |
| 131295 | 1/27/2014 | 6 | INSIGHT INVESTMENTS | COMPUTERS | \$ 782.32 | 010 | HILL CREEK SCHOOL |
| 131303 | 1/28/2014 | 3 | CHRISTIAN YOUTH THEATER | ADMISSIONS | \$ 511.00 | 010 | HILL CREEK SCHOOL |
| 131304 | 1/28/2014 | 3 | DUDLEY'S BAKERY, INC. | FUNDRAISER - HC | \$ 2,262.65 | 010 | HILL CREEK SCHOOL |

| | | | | | | | |
|--------|-----------|----|---------------------------------|------------------------------|--------------|---------------------|-----------------------------|
| 131310 | 1/28/2014 | 3 | SOUTHWEST SCHOOL SUPPLY | SUPPLIES | \$ 36.45 | 010 | HILL CREEK SCHOOL |
| | | | | | TOTAL | \$ 8,434.50 | HILL CREEK SCHOOL |
| 131185 | 1/9/2014 | 3 | DELL MARKETING L.P. | LASER PRINTER | \$ 159.35 | 062 | SUPERINTENDENT DEPT |
| 131324 | 1/30/2014 | 3 | AL'S SPORT SHOP | DIGITIZED LOGO | \$ 86.40 | 062 | SUPERINTENDENT DEPT |
| 131335 | 1/31/2014 | 3 | SANTEE CHAMBER OF COMMERCE | ADMISSIONS | \$ 1,000.00 | 062 | SUPERINTENDENT DEPT |
| | | | | | TOTAL | \$ 1,245.75 | SUPERINTENDENT DEPT |
| 131139 | 1/6/2014 | 3 | WESTERN ENVIRONMENTAL & SAFETY | ASBESTOS INSPECTION - CP | \$ 1,225.00 | 064 | BUSINESS SERVICES |
| 131148 | 1/8/2014 | 6 | LAW OFFICES OF SETH SCHWARTZ | RELEASE/SETTLEMENT | \$ 5,424.50 | 064 | BUSINESS SERVICES |
| 131149 | 1/8/2014 | 3 | CALSTRS - CENTRAL SERVICES | EXCESS SICK LEAVE | \$ 4,441.91 | 064 | BUSINESS SERVICES |
| 131150 | 1/8/2014 | 3 | KANSAS STATE BANK | MOD BLDG AT HC | \$ 20,169.78 | 064 | BUSINESS SERVICES |
| 131164 | 1/9/2014 | 3 | ATKINSON, ANDELSON, LOYA, RUUD | LEGAL SERVICES | \$ 1,081.25 | 064 | BUSINESS SERVICES |
| 131243 | 1/16/2014 | 3 | OFFICEMAX CONTRACT INC | OFFICE SUPPLIES | \$ 621.61 | 064 | BUSINESS SERVICES |
| 131258 | 1/21/2014 | 3 | NEOPOST, INC. | POSTAL MACHINE SUPPLIES | \$ 309.60 | 064 | BUSINESS SERVICES |
| 131260 | 1/21/2014 | 3 | 6 OFFICE DEPOT INC | SUPPLIES - ALL SITES | \$ 2,602.77 | 064 | BUSINESS SERVICES |
| 131261 | 1/21/2014 | 63 | OFFICE DEPOT INC | SUPPLIES - PROJECT SAFE | \$ 147.86 | 064 | BUSINESS SERVICES |
| 131285 | 1/23/2014 | 3 | FEDERAL EXPRESS CORPORATION | OVERNIGHT MAIL SERVICES | \$ 13.63 | 064 | BUSINESS SERVICES |
| 131286 | 1/23/2014 | 3 | ATKINSON, ANDELSON, LOYA, RUUD | LEGAL SERVICES | \$ 775.00 | 064 | BUSINESS SERVICES |
| 131290 | 1/24/2014 | 3 | DELL MARKETING L.P. | TONER CARTRIDGE | \$ 117.98 | 064 | BUSINESS SERVICES |
| 131334 | 1/31/2014 | 40 | BEST BEST & KRIEGER LLP | SDG&E DISTRIBUTED GEN. RATE | \$ 1,087.87 | 064 | BUSINESS SERVICES |
| | | | | | TOTAL | \$ 38,018.76 | BUSINESS SERVICES |
| 131165 | 1/9/2014 | 63 | CITY TREASURER | AED'S FOR PROJECT SAFE | \$ 170.60 | 065 | HUMAN RESOURCES |
| 131166 | 1/9/2014 | 3 | 6 CITY TREASURER | AED'S FOR DISTRICT | \$ 221.90 | 065 | HUMAN RESOURCES |
| 131264 | 1/21/2014 | 3 | 6 SAVE-A-LIFE EDUCATORS INC | CPR/AED & FIRST AID TRAINING | \$ 1,490.00 | 065 | HUMAN RESOURCES |
| 131265 | 1/21/2014 | 63 | SAVE-A-LIFE EDUCATORS INC | CPR/AED & FIRST AID TRAINING | \$ 1,780.00 | 065 | HUMAN RESOURCES |
| | | | | | TOTAL | \$ 3,662.50 | HUMAN RESOURCES |
| 131147 | 1/8/2014 | 6 | ASPARI, NAHID | CONSULTING SERVICES | \$ 30.00 | 069 | EDUCATIONAL SERVICES |
| 131289 | 1/24/2014 | 3 | 6 DELL MARKETING L.P. | TONER CARTRIDGES | \$ 439.10 | 066 | EDUCATIONAL SERVICES |
| 131312 | 1/28/2014 | 12 | 6 DEPARTMENT OF SOCIAL SERVICES | LICENSE FEES | \$ 550.00 | 066 | EDUCATIONAL SERVICES |
| 131327 | 1/30/2014 | 6 | PRO-ACT | REGISTRATION FEES | \$ 2,770.00 | 069 | EDUCATIONAL SERVICES |
| 131328 | 1/30/2014 | 3 | TASH, BRIAN M | CONSULTING SERVICES | \$ 2,000.00 | 066 | EDUCATIONAL SERVICES |
| | | | | | TOTAL | \$ 5,789.10 | EDUCATIONAL SERVICES |
| 131193 | 1/10/2014 | 6 | HAYTASINGH, DR. RIENZI | CONSULTING SERVICES | \$ 1,500.00 | 067 | SPECIAL EDUCATION |
| 131262 | 1/21/2014 | 6 | SHAW, JENNIFER | CONSULTANT SERVICES | \$ 100.00 | 067 | SPECIAL EDUCATION |
| 131333 | 1/31/2014 | 6 | LOZANO SMITH, AAL | REGISTRATION FEES | \$ 150.00 | 067 | SPECIAL EDUCATION |
| | | | | | TOTAL | \$ 1,750.00 | SPECIAL EDUCATION |
| 131330 | 1/30/2014 | 3 | SUPERINTENDENT OF SCHOOLS | REGISTRATION FEES | \$ 89.00 | 070 | PUPIL SERVICES |
| 131331 | 1/30/2014 | 3 | SUPERINTENDENT OF SCHOOLS | REGISTRATION FEES | \$ 35.00 | 070 | PUPIL SERVICES |
| | | | | | TOTAL | \$ 124.00 | PUPIL SERVICES |
| 131163 | 1/9/2014 | 63 | US FOODS | PROJECT SAFE SUPPLIES | \$ 637.55 | 072 | PROJECT SAFE |
| 131195 | 1/10/2014 | 63 | SMART & FINAL | SUPPLIES FOR PROJ. SF - CFH | \$ 50.00 | 072 | PROJECT SAFE |

| | | | | | | | |
|--------|-----------|-------|-------------------------------|-------------------------------|-----------------|-----------------|----------------------------|
| 131196 | 1/10/2014 | 63 | SMART & FINAL | SUPPLIES FOR PROJ. SAFE | \$ 50.00 | 072 | PROJECT SAFE |
| 131224 | 1/15/2014 | 63 | EAST COUNTY FAMILY YMCA | ENRICHMENT PROGRAM - HC & CH | \$ 1,208.00 | 072 | PROJECT SAFE |
| 131272 | 1/22/2014 | 63 | AMERICAN EXPRESS | PROJECT SAFE/YALE SUPPLIES | \$ 2,088.30 | 072 | PROJECT SAFE |
| 131273 | 1/22/2014 | 6 | AMERICAN EXPRESS | ASES SUPPLIES | \$ 47.80 | 072 | PROJECT SAFE |
| | | | | | TOTAL \$ | 4,081.65 | PROJECT SAFE |
| 131200 | 1/10/2014 | 3 | LENOVO (UNITED STATES) INC. | TABLETS | \$ 1,031.02 | 073 | TECHNOLOGY SERVICES |
| 131263 | 1/21/2014 | 3 | SUNRISE HITEK GROUP LLC | iPAD AIR CASES | \$ 1,057.16 | 073 | TECHNOLOGY SERVICES |
| 131287 | 1/24/2014 | 3 | DELL MARKETING L.P. | TONER CARTRIDGE | \$ 117.98 | 073 | TECHNOLOGY SERVICES |
| 131332 | 1/30/2014 | 3 | UNITED PARCEL SERVICE | SHIPPING CHARGES | \$ 15.75 | 073 | TECHNOLOGY SERVICES |
| | | | | | TOTAL \$ | 2,221.91 | TECHNOLOGY SERVICES |
| 131142 | 1/8/2014 | 6 | ALPINE FENCE | MAINT. SUPPLIES | \$ 138.46 | 075 | MAINTENANCE |
| 131144 | 1/8/2014 | 6 | HOUSE OF AUTOMATION, INC | GATE REPAIRS - M&O YARD | \$ 468.63 | 075 | MAINTENANCE |
| 131145 | 1/8/2014 | 3 | FERGUSON ENTERPRISES INC | ARTS ATTACK ROOM - RS | \$ 154.24 | 075 | MAINTENANCE |
| 131153 | 1/9/2014 | 3 | MAINTEX INC | CUSTODIAL SUPPLIES | \$ 531.91 | 075 | MAINTENANCE |
| 131154 | 1/9/2014 | 3 | MAINTEX INC | CUSTODIAL SUPPLIES | \$ 233.21 | 075 | MAINTENANCE |
| 131155 | 1/9/2014 | 3 | MAINTEX INC | CUSTODIAL SUPPLIES | \$ 352.81 | 075 | MAINTENANCE |
| 131156 | 1/9/2014 | 3 | MAINTEX INC | CUSTODIAL SUPPLIES | \$ 31.94 | 075 | MAINTENANCE |
| 131157 | 1/9/2014 | 3 | MAINTEX INC | CUSTODIAL SUPPLIES | \$ 84.36 | 075 | MAINTENANCE |
| 131158 | 1/9/2014 | 6 | KRC ROCK INC | SUPPLIES | \$ 2.50 | 075 | MAINTENANCE |
| 131159 | 1/9/2014 | 14 | AMERICAN TIME & SIGNAL | ELECTRICAL REPAIRS | \$ 364.50 | 075 | MAINTENANCE |
| 131160 | 1/9/2014 | 14 | AMERICAN TIME & SIGNAL | ELECTRICAL REPAIRS | \$ 12,623.80 | 075 | MAINTENANCE |
| 131167 | 1/9/2014 | 3 | FERGUSON ENTERPRISES INC | PARTS FOR WELL BACKFLOW - HC | \$ 460.90 | 075 | MAINTENANCE |
| 131168 | 1/9/2014 | 3 | FERGUSON ENTERPRISES INC | PARTS FOR WELL AT HC | \$ 166.08 | 075 | MAINTENANCE |
| 131169 | 1/9/2014 | 13 | FERGUSON ENTERPRISES INC | PARTS FOR REPAIRS - CNS | \$ 48.80 | 075 | MAINTENANCE |
| 131170 | 1/9/2014 | 14 | FERGUSON ENTERPRISES INC | PARTS FOR REPAIRS - CFH | \$ 84.09 | 075 | MAINTENANCE |
| 131171 | 1/9/2014 | 14 | FERGUSON ENTERPRISES INC | PARTS FOR REPAIRS - DO | \$ 245.64 | 075 | MAINTENANCE |
| 131172 | 1/9/2014 | 6 | INTERSTATE BATTERY OF | WHEELCHAIR LIFT - CP | \$ 201.17 | 075 | MAINTENANCE |
| 131173 | 1/9/2014 | 3 | HOME DEPOT COMMERCIAL ACCOUNT | SUPPLIES - RS | \$ 35.79 | 075 | MAINTENANCE |
| 131174 | 1/9/2014 | 14 | DRAIN PROS INC | PLUMBING REPAIRS - DO | \$ 395.00 | 075 | MAINTENANCE |
| 131175 | 1/9/2014 | 14 | PREMIER ROOFING INC. | ROOF REPAIRS - CH | \$ 450.00 | 075 | MAINTENANCE |
| 131176 | 1/9/2014 | 14 | HOME DEPOT COMMERCIAL ACCOUNT | PAINTING SUPPLIES | \$ 386.79 | 075 | MAINTENANCE |
| 131177 | 1/9/2014 | 6 | HOME DEPOT COMMERCIAL ACCOUNT | BACKFLOW CAGE MATERIALS - DO | \$ 93.41 | 075 | MAINTENANCE |
| 131186 | 1/10/2014 | 13 | MONTGOMERY HARDWARE CO | LOCKS FOR KITCHEN - RS | \$ 1,305.93 | 075 | MAINTENANCE |
| 131187 | 1/10/2014 | 13 | MONTGOMERY HARDWARE CO | LOCKS FOR CENTRAL KITCHEN | \$ 1,813.97 | 075 | MAINTENANCE |
| 131188 | 1/10/2014 | 14 | MONTGOMERY HARDWARE CO | HARDWARE SUPPLIES - ALL SITES | \$ 923.40 | 075 | MAINTENANCE |
| 131189 | 1/10/2014 | 14 | MONTGOMERY HARDWARE CO | HARDWARE SUPPLIES | \$ 1,934.23 | 075 | MAINTENANCE |
| 131203 | 1/13/2014 | 14 | CALIFORNIA ELECTRIC SUPPLY | ELECTRICAL SUPPLIES | \$ 243.00 | 075 | MAINTENANCE |
| 131204 | 1/13/2014 | 21 39 | AMERICAN FENCE COMPANY | FENCING FOR CFH SNACK BAR | \$ 262.50 | 075 | MAINTENANCE |
| 131205 | 1/13/2014 | 3 | EWING IRRIGATION PRODUCTS | WELL IRRIGATION SUPPLIES - HC | \$ 186.60 | 075 | MAINTENANCE |
| 131206 | 1/13/2014 | 6 | STANDARD ELECTRONICS | FIRE ALARM SVC CALL - RS | \$ 95.00 | 075 | MAINTENANCE |

| | | | | | | | | |
|--------|-----------|----|----------------------------------|--------------------------------|--------------|---------------------|-----|--------------------------|
| 131207 | 1/13/2014 | 6 | STANDARD ELECTRONICS | FIRE ALARM SVC CALL - CP JH | \$ | 207.30 | 075 | MAINTENANCE |
| 131208 | 1/13/2014 | 6 | WALLGUARD.COM | SAMPLES | \$ | 5.00 | 075 | MAINTENANCE |
| 131209 | 1/13/2014 | 6 | METAL FAB LOGISTICS INC. | MAINTENANCE SUPPLIES | \$ | 135.00 | 075 | MAINTENANCE |
| 131210 | 1/13/2014 | 6 | FARWEST INSULATION CONTR. | HVAC INSULATION SVCS - PD | \$ | 965.00 | 075 | MAINTENANCE |
| 131217 | 1/14/2014 | 14 | COUNTYWIDE MECHANICAL | HVAC REPAIRS - PD | \$ | 210.00 | 075 | MAINTENANCE |
| 131218 | 1/14/2014 | 14 | LOWE'S STORE #1661 | PAINT SUPPLIES FOR JR HI BLDGS | \$ | 499.82 | 075 | MAINTENANCE |
| 131219 | 1/14/2014 | 14 | COMMERCIAL & INDUSTRIAL | ROOF REPAIRS - SC | \$ | 669.00 | 075 | MAINTENANCE |
| 131220 | 1/14/2014 | 14 | COMMERCIAL & INDUSTRIAL | ROOF REPAIRS - CP | \$ | 667.00 | 075 | MAINTENANCE |
| 131256 | 1/21/2014 | 6 | MISSION VALLEY LANDSCAPE CO | BACKFLOW ENCLOSURES-ALL SITES | \$ | 5,881.00 | 075 | MAINTENANCE |
| 131257 | 1/21/2014 | 3 | SAN DIEGO COUNTY VECTOR | VECTOR CONTROL SVCS | \$ | 117.20 | 075 | MAINTENANCE |
| 131259 | 1/21/2014 | 3 | LAKESIDE EQUIPMENT SALES AND | EQUIPMENT RENTAL | \$ | 241.56 | 075 | MAINTENANCE |
| 131268 | 1/22/2014 | 6 | CHEMSEARCH | HVAC SUPPLIES - PD | \$ | 215.51 | 075 | MAINTENANCE |
| 131302 | 1/28/2014 | 6 | LOWE'S STORE #1661 | SAFETY SUPPLIES - STOCK | \$ | 158.53 | 075 | MAINTENANCE |
| | | | | | TOTAL | \$ 34,290.58 | | MAINTENANCE |
| 131178 | 1/9/2014 | 6 | STATE OF CALIFORNIA | EPA FEES | \$ | 2,015.00 | 076 | TRANSPORTATION |
| 131179 | 1/9/2014 | 6 | UNITY SCHOOL BUS PARTS | BUS REPAIRS & MAINTENANCE | \$ | 35.10 | 076 | TRANSPORTATION |
| 131180 | 1/9/2014 | 6 | LA MESA-SPRING VALLEY SCHOOL | OUTSOURCED TRANS. SERVICES | \$ | 497.83 | 076 | TRANSPORTATION |
| 131181 | 1/9/2014 | 6 | DREW FORD | BUS REPAIRS & MAINTENANCE | \$ | 57.25 | 076 | TRANSPORTATION |
| 131182 | 1/9/2014 | 6 | NORTH COUNTY REBUILDERS | BUS REPAIRS & MAINTENANCE | \$ | 258.12 | 076 | TRANSPORTATION |
| 131183 | 1/9/2014 | 6 | AUTO ZONE | M&O VEHICLES REPAIRS | \$ | 75.58 | 076 | TRANSPORTATION |
| 131184 | 1/9/2014 | 6 | KNIGHT PRODUCTS GROUP | SUPPLIES | \$ | 39.96 | 076 | TRANSPORTATION |
| 131236 | 1/15/2014 | 6 | ALL STAR GLASS | BUS REPAIRS & MAINTENANCE | \$ | 153.76 | 076 | TRANSPORTATION |
| 131237 | 1/15/2014 | 6 | EAST COUNTY TRANSMISSIONS | BUS REPAIRS & MAINTENANCE | \$ | 320.48 | 076 | TRANSPORTATION |
| 131238 | 1/15/2014 | 6 | UNITY SCHOOL BUS PARTS | BUS REPAIRS & MAINTENANCE | \$ | 88.10 | 076 | TRANSPORTATION |
| 131239 | 1/15/2014 | 6 | FRAME & AXLE SERVICE OF | BUS REPAIRS & MAINTENANCE | \$ | 60.00 | 076 | TRANSPORTATION |
| 131240 | 1/15/2014 | 13 | EW TRUCK & EQUIPMENT CO INC | TESTING SERVICES | \$ | 120.00 | 076 | TRANSPORTATION |
| 131241 | 1/15/2014 | 6 | COLOR TECHS | BUS REPAIRS & MAINTENANCE | \$ | 375.00 | 076 | TRANSPORTATION |
| 131242 | 1/16/2014 | 6 | EW TRUCK & EQUIPMENT CO INC | BUS REPAIRS & MAINTENANCE | \$ | 720.00 | 076 | TRANSPORTATION |
| 131314 | 1/30/2014 | 6 | O'REILLY AUTO PARTS | BUS REPAIRS & MAINTENANCE | \$ | 442.25 | 076 | TRANSPORTATION |
| 131315 | 1/30/2014 | 6 | COUNTY MOTOR PARTS CO INC | BUS REPAIRS & MAINTENANCE | \$ | 19.32 | 076 | TRANSPORTATION |
| 131316 | 1/30/2014 | 6 | BOB STALL CHEVROLET | BUS REPAIRS & MAINTENANCE | \$ | 165.75 | 076 | TRANSPORTATION |
| 131317 | 1/30/2014 | 6 | PECK'S HEAVY FRICTION INC | BUS REPAIRS & MAINTENANCE | \$ | 281.46 | 076 | TRANSPORTATION |
| 131318 | 1/30/2014 | 6 | MASON'S SAW & LAWNMOWER | LAWN MOWER REPAIRS | \$ | 21.58 | 076 | TRANSPORTATION |
| 131319 | 1/30/2014 | 6 | EMISSIONS SERVICES UNLIMITED | BUS REPAIRS & MAINTENANCE | \$ | 300.00 | 076 | TRANSPORTATION |
| 131320 | 1/30/2014 | 6 | SWRCB FEES | ANNUAL STORM WATER FEES | \$ | 1,791.00 | 076 | TRANSPORTATION |
| 131321 | 1/30/2014 | 6 | FRAME & AXLE SERVICE OF | BUS REPAIRS & MAINTENANCE | \$ | 152.04 | 076 | TRANSPORTATION |
| 131322 | 1/30/2014 | 6 | A-Z BUS SALES, INC. | BUS REPAIRS & MAINTENANCE | \$ | 264.54 | 076 | TRANSPORTATION |
| | | | | | TOTAL | \$ 8,254.12 | | TRANSPORTATION |
| 131225 | 1/15/2014 | 21 | 39 SOUTH BAY FENCE INC. | ORNAMENTAL FENCING - PD | \$ | 7,011.00 | 077 | FACILITIES MODERNIZATION |
| 131226 | 1/15/2014 | 21 | 39 VAVRINEK, TRINE, DAY & CO LLP | AUDIT SVCS - G.O. BOND | \$ | 5,000.00 | 077 | FACILITIES MODERNIZATION |

| | | | | | | | |
|--------|-----------|----|-----------------------------|------------------------------|--------------|---------------------|---------------------------------|
| 131227 | 1/15/2014 | 3 | NINYO & MOORE | TESTING SVCS - PD FLOOD | \$ 1,304.75 | 077 | FACILITIES MODERNIZATION |
| 131269 | 1/22/2014 | 3 | EMERCON CONSTRUCTION INC | FLOOD REPAIRS - CP | \$ 14,999.00 | 077 | FACILITIES MODERNIZATION |
| 131270 | 1/22/2014 | 21 | 39 PROTECH ROOFING SERVICE | ROOF REPAIRS - CFH SNACK BAR | \$ 4,330.00 | 077 | FACILITIES MODERNIZATION |
| 131271 | 1/22/2014 | 21 | 39 SWRCB FEES | STORM WATER PERMIT FEES - PD | \$ 766.00 | 077 | FACILITIES MODERNIZATION |
| 131284 | 1/23/2014 | 40 | GREENEARTH WINDOW SERVICES | SOLAR PANEL CLEANING - HC | \$ 3,500.00 | 077 | FACILITIES MODERNIZATION |
| | | | | | TOTAL | \$ 36,910.75 | FACILITIES MODERNIZATION |
| 131141 | 1/6/2014 | 3 | SOUTHWEST SCHOOL SUPPLY | STORES SUPPLIES | \$ 604.37 | 078 | WAREHOUSE |
| 131191 | 1/10/2014 | 3 | CAMEO PAPER & JANITORIAL | STORES SUPPLIES | \$ 359.96 | 078 | WAREHOUSE |
| 131192 | 1/10/2014 | 3 | MISSION JANITORIAL SUPPLIES | STORES SUPPLIES | \$ 116.64 | 078 | WAREHOUSE |
| 131216 | 1/14/2014 | 3 | SOUTHWEST SCHOOL SUPPLY | STORES SUPPLIES | \$ 529.42 | 078 | WAREHOUSE |
| 131223 | 1/15/2014 | 3 | MAINTEX INC | STORES SUPPLIES | \$ 706.32 | 078 | WAREHOUSE |
| 131244 | 1/16/2014 | 3 | P&R PAPER SUPPLY CO INC | STORES SUPPLIES | \$ 838.08 | 078 | WAREHOUSE |
| 131245 | 1/16/2014 | 3 | OFFICE DEPOT INC | STORES SUPPLIES | \$ 102.60 | 078 | WAREHOUSE |
| 131246 | 1/16/2014 | 3 | STANDARD STATIONERY | STORES SUPPLIES | \$ 16.01 | 078 | WAREHOUSE |
| 131247 | 1/16/2014 | 3 | SOUTHWEST SCHOOL SUPPLY | STORES SUPPLIES | \$ 1,121.10 | 078 | WAREHOUSE |
| 131267 | 1/21/2014 | 3 | SOUTHWEST SCHOOL SUPPLY | STORES SUPPLIES | \$ 65.93 | 078 | WAREHOUSE |
| 131278 | 1/23/2014 | 3 | CAMEO PAPER & JANITORIAL | STORES SUPPLIES | \$ 4,016.25 | 078 | WAREHOUSE |
| 131279 | 1/23/2014 | 3 | UNISOURCE CORPORATION | STORES SUPPLIES | \$ 23,950.08 | 078 | WAREHOUSE |
| 131280 | 1/23/2014 | 3 | SPICERS PAPER INC | STORES SUPPLIES | \$ 4,652.64 | 078 | WAREHOUSE |
| 131313 | 1/28/2014 | 3 | SOUTHWEST SCHOOL SUPPLY | STORES SUPPLIES | \$ 235.14 | 078 | WAREHOUSE |
| | | | | | TOTAL | \$ 37,314.54 | WAREHOUSE |
| | | | | | | | \$ 218,969.01 |

Consent Item D.2.4.
Prepared by Karl Christensen
February 18, 2014

Approval/Ratification of Revolving Cash Report

BACKGROUND:

The Revolving Cash Fund of \$15,000 is used for prompt payment to vendors and saves the costs associated with processing payments of small amounts through the County Superintendent of Schools. The attached report of numerical listings by check number include the issue date, name of payee, a general description of items purchased, and the amount of the check.

RECOMMENDATION:

It is recommended that the Board of Education approve/ratify checks #22334 through #22325 on the \$15,000 Revolving Cash Account.

This recommendation supports the following District goal:

Fiscal Accountability

- Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility.

FISCAL IMPACT:

The fiscal impact is \$181.62 as disclosed on the following report.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.2.4.

SANTEE SCHOOL DISTRICT
 REVOLVING CASH REPORT- \$15,000

| Date | Number | Name | Memo | Amount |
|----------|--------|------------------------------|---|--------|
| 01/27/14 | 22324 | Board of Equalization | Fuel Taxes | 37.12 |
| 02/04/14 | 22325 | Tierra del Sol Middle School | Transfer 6th Grade Camp Funds for Student | 144.50 |

Total Checks Written \$181.62

Bank Fees

Total to be Reimbursed \$181.62

Consent Item D.2.5. Acceptance of Donations
 Prepared by Karl Christensen
 February 18, 2014

BACKGROUND:

Board of Education policy #3290 specifies that gifts and donations, with a value over \$50, must be officially received by the Board of Education. The following donations have been offered to the District:

| <i>Item</i> | <i>Approximate Value</i> | <i>Donated By</i> | <i>Designated For Use At</i> |
|--|--------------------------|--------------------------------|------------------------------|
| Funds to Support the Instructional Program and Supplement Classroom Supplies | \$900.00 | Hager Photography | Cajon Park School |
| Funds Donated to Kim Henderson's Class to Support Technology Purchases | \$9,750.00 | Cecile Walters | Cajon Park School |
| Bill Nye the Science Guy (7) DVDs | \$150.00 | DonorsChoose.Org | Carlton Hills School |
| Funds for Playground Equipment | \$172.77 | Chick-fil-A (fundraiser) | Carlton Hills School |
| Funds to Support 6 th Grade Camp | \$514.00 | Julie Boerman & Jeff Scheneman | PRIDE Academy |
| | \$150.00 | Guadalupe Brambila | |
| TOTAL DONATIONS RECEIVED | \$11,636.77 | | |

RECOMMENDATION:

It is recommended that the Board of Education accept the donations listed above for the District and authorize staff to send letters of appreciation on behalf of the Governing Board.

This recommendation supports the following District goals:

Educational Achievement

- Assure the highest level of educational achievement for all students.

Fiscal Accountability

- Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility.

FISCAL IMPACT:

The donations above are valued at \$11,636.77.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.2.5.

BACKGROUND:

From time to time, the District contracts with individuals, companies, or organizations to provide various types of services within the following scopes:

- Consultants: Those providing professional advice or specialized technical or training services
- General Service Providers: Those providing general services not fitting the description of a consultant

The Internal Revenue Service requires an analysis of the nature and type of work performed to determine whether the service provider qualifies as an independent contractor to be paid by commercial warrant or an employee to be paid by payroll warrant for withholding and payment of appropriate payroll taxes. This analysis generally involves an assessment of the degree of control the District will have over the service provider's schedule and work methods.

The attached table presents requests for Consultants and General Service Providers. (NOTE: Those providing services on an annual, on-going basis are approved separately by the Board as Annual Contract Renewals.)

RECOMMENDATION:

It is recommended that the Board of Education approve agreements with Consultants and General Service Providers as presented.

This recommendation supports the following District goals:

Educational Achievement

- Assure the highest level of educational achievement for all students.

Fiscal Accountability

- Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility.

FISCAL IMPACT:

The fiscal impact is disclosed on the attached page.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.2.6.

Consultant / General Service Provider Report
 February 18, 2014

| Vendor Name | Type (Consultant or General Service Provider) | Description of Services | Date(s) of Service | Amount | Funding | Payment Type (Independent Contractor or Employee) |
|-------------|--|-------------------------|-----------------------|--------------------------|-----------------------|--|
| Mad Science | General Service Provider | Mad Science Workshops | 1/21/14 & 3/4/14 | \$380.00 (not to exceed) | Alternative School | Contractor |
| | | | | | | |

Consent Item D.2.7.
Prepared by Karl Christensen
February 18, 2014

Approval to Award HVAC Replacement at
Pepper Drive School Kindergarten Wing
through the CUPCCAC Process

BACKGROUND:

On July 2, 2013, the Board of Education authorized Administration to seek proposals utilizing the CUPCCAC informal bid process to purchase and install new replacement HVAC units at the Pepper Drive School Kindergarten wing. An informal notice inviting proposals was sent to vendors who have registered to be on the District's qualified vendors' list. Three vendors toured the facility to determine the scope of work needed for replacement units. Below are the results of the informal bid process:

| Vendor | HVAC System with 15.8 Seer | HVAC System with 13 Seer |
|-------------------------------------|-----------------------------------|---------------------------------|
| Helix Mechanical, Inc. | \$39,305.00 | \$37,322.00 |
| Countywide Mechanical Systems, Inc. | No Quote Received | \$41,595.00 |
| P.A.C. Heating & Air Conditioning | \$42,995.00 | \$41,695.00 |

The estimated SDG&E rebate for the 15.8 Seer is \$1,000 to \$1,300.

RECOMMENDATION:

It is recommended that the Board of Education approve the award of a contract to Helix Mechanical, Inc. for \$39,305.00 to replace the Pepper Drive School HVAC system for the Kindergarten wing with 15.8 SEER HVAC units. Upon approval, the vendor will order the HVAC units with a delivery time of approximately 4-6 weeks. The HVAC replacement is estimated to take place during Spring Break 2014, if delivered in time.

This recommendation supports the following District goal:

Learning Environment

- Provide a safe, engaging environment that promotes creativity, innovation, and personalized learning.

FISCAL IMPACT:

The fiscal impact is \$39,305 funded from 2013-14 Deferred Maintenance Fund.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.2.7.



Mechanical Contracting – Service & Maintenance
1100 N. Magnolia Ave. Ste. L, El Cajon, Ca 92020
619-447-6675 Fax 619-440-1518
License #834736

February 5, 2014

Santee School District
9625 Cuyamaca Street
Santee, CA 92071

Attn: Christina Becker
Re: Kindergarten Classrooms, Pepper Drive School, 1935 Marlinda Way, Santee

Dear Ms. Becker,

We appreciate the opportunity to provide you with our proposal for the above-referenced project. The following letter shall serve to clarify our exact scope of work.

Clarifications

- Safe off two existing chilled water units in two classrooms from electrical, chilled water piping, ductwork, condensate and controls. Chilled water piping to be looped and removed per direction of district personnel.
- Demo and remove units from ceiling space. Dispose of off-site.
- Provide contractor to pour new concrete pad outside of two classrooms for new package units.
- Provide and install two (2) new 5-ton 13 seer Package Gas/Electric (R410a) units and mount on new pad. Units to have factory economizers.
- Provide and install new exterior lined supply and return ductwork from new units to inside of building using the existing louver penetration at each class room wall. Make penetration water tight.
- Provide and install all new supply and return ductwork inside of the classrooms.
- Provide and install all new t-bar style supply and return registers in each of the 2 classrooms.
- Provide and install new gas piping from existing gas pipe nearby to two new units.
- Provide and install two new ground sumps for condensate drains to drain into for each unit. Pipe condensate to these sumps.
- Provide and install one new digital programmable thermostat for each of the new units.
- Check, test and commission new equipment.
- Provide certified third-party air balance company to perform air balance on new systems. Provide written report at close out.
- Prevailing wage rates.
- Note: This price assumes that work is to be performed during regular hours M-F 7am-3:30pm.

- We recommend that you build a fence around this area following our installation so that children will not have access to this equipment for their safety.

TOTAL COST: For the above work including labor, material and tax:

| | |
|--|-----------------|
| - Carrier Unit: | \$36,982.00 |
| OR | |
| - Trane Unit: | \$37,322.00 |
| Option for payment bond: | add \$ 1,430.00 |
| Option to upgrade to 15.8 SEER Unit and qualify for \$1000-\$1300 in rebates: | add \$ 1,983.00 |

Our quotation is based on the cost of labor and materials, and is subject to revision thirty (30) days from this date, unless it is bonded by a purchase order or signed agreement. Please note that due to the frequently changing pricing on copper and steel, we will not be able to guarantee pricing past the above time period.

WARRANTY:

Manufacturer's limited one (1) year warranty on new parts against manufacturing defects and workmanship. Helix Mechanical's one (1) year replacement labor. Warranty to commence upon start up date.

EXCLUSIONS

The following items are not included in our proposal and should not be considered as part of our base scope of work:

- Tie in of existing controls to new unit.
- Fencing of new equipment.
- Modifications to the existing systems other than what is specifically identified above.
- Structural engineering and members beyond equipment and material hangers. (We shall attach our hangers to the existing structures)
- Duct pressure or leakage testing of all duct systems and any required repairs to existing non-compliant duct and piping systems.
- Electrical utilities, including conduit, wiring, starters, components and final connections to all equipment. (Including line-voltage power to the controls components)
- Roofing (comp, roll, hot mop, membrane, etc).
- Cutting, patching, painting, drywall, framing, etc.
- Raising or relocation of ductwork due to lighting, etc.
- Bond and or bond fees.
- Temporary services.
- Fire protection-piping modifications.
- Priming, painting and surface preparation.

- Smoke fire dampers or smoke detectors.
- General jobsite dust and noise control.
- After hours and overtime work. (Our proposal includes working during the normal business hours of 7:00am – 3:30pm / M – F)
- Site security fees. (We shall provide our own jobsite equipment and material lock boxes)
- Warranty or repair of existing equipment, piping and plumbing systems.
- Unforeseeable conditions. (These include additional scope items that could not in any way have been identified during the time of submitting our proposal)
- Certified payroll services.
- Plan check fees.
- City permit fees.

Terms:

All service, time and material, special construction jobs 30 days & under will be net 30 days from completion. Late fees will be charged on any invoices more than 30 days past due. Late fees will be charged at 1.5% per month. Projects delayed any unreasonable length of time beyond the normal schedule after the start of the project, but not due to any long lead items will be subject to late fees.

Thank you again for your time, and allowing me to propose the above quote to you. Should you have any questions, or need any additional information, please call me at (619) 447-6675, bpieres@helixmechanical.com.

Warmest Regards,

Beth R. Pires
Project Manager
Helix Mechanical, Inc.



- Structural Engineering
- Equipment platforms or roofing
- Engineering


Exclusions: The following items are not included in our proposal and should not be considered as part of our base

Scope of work:

- Structural engineering and structural steel/members as may be required for our equipment, piping and ductwork systems (**We shall attach our hangers to the existing structures**).
- Electrical utilities, including conduit, wiring, starters, components and final connections to all *equipment* (**Including line-voltage power to the controls components**).
- Routing of any mechanical utilities thru structural web joists, bar joists or other similar structures (**We will install our utilities as tight to the bottom of all structures as required unless specified above under HVAC clarifications**).
- Modifications, and up grading of existing systems to current codes.
- Roof penetrations and patching.
- Protection of existing finishes.
- Ceiling cutting, removal, and replacement.
- General Jobsite dust and noise control.
- After hours and overtime work (**Our proposal includes working during the normal business hours of 7:00am – 3:30pm / M – F**).
- Site security fees (**We shall provide our own jobsite equipment and material lock boxes**).
- Dumpster fees (**We shall dispose of our debris in the jobsite dumpster provided by others**).
- Unforeseeable conditions (**These include additional scope items that could not in any way have been identified during the time of submitting our proposal**).
- Performance and Payment Bonds.

Upon your approval, we would be pleased to expedite the above-described work. For your convenience, you may fax your approval to our office at (619) 449-9901. I would like to thank you for the opportunity to be of service. If you should require any additional information, please do not hesitate to contact me.

Thank you,



Joe Hanley
Special Projects Coordinator

Acceptance:

By: _____
Title: _____
Date: _____

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9339 STEVENS ROAD SAN DIEGO, CA 92071 PHONE (619) 449-9900 FAX (619) 449-9901 COUNTRY 957392
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 PH#(619)561-9163 ~ FX#(619)561-0645

Commercial Proposal

| | |
|--------------|-------------------|
| Date: | Estimate # |
| 2/10/2014 | PEPPER ... |

To:
 PEPPER DRIVE ELEMENTARY
 1935 MARLINDA WAY
 EL CAJON, CA 92021

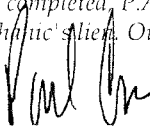
Job:

| Customer Phone | Customer Fax | Email | By |
|--|--------------|----------------------------|--------------|
| 619-392-8118 | | john.rademaker@santeesd.ne | PAC |
| SCOPE OF WORK: | | | Total |
| INSTALLATION OF 2 CARRIER 5TON PACKAGE GAS ELECTRIC UNITS. TO INCLUDE MECHANICAL PAD, NEW DUCTING INSIDE OF BUILDING AND EXPOSED DUCTING OUTSIDE, HIGH-VOLTAGE, CONDENSATE DRAIN, CRANE, DEMO OF EXISTING SYSTEMS, HONEYWELL THERMOSTATS, GAS PIPING, ANY MISCELLANEOUS MATERIALS AND ALL LABOR TO COMPLETE THE JOB. | | | 41,595.00 |

All work to be done in a craftsman like - manner

We Propose hereby to furnish material and labor - complete in accordance with the above specifications, for the Contract Price of: **\$41,595.00**

All material is guaranteed to be as specified. Any alterations from above specifications involving extra costs will be executed only upon written or verbal orders, and will become an extra charge. All agreements contingent upon delay beyond our control. Upon satisfactory payment made for work completed, P.A.C. Heating and Air Conditioning will provide a full and unconditional release from any claim or mechanic's lien. Our workers are fully covered by Worker's Compensation Insurance.

Authorized Signature _____


Note: This proposal may be withdrawn by us if not accepted within 30 days.

Customer Signature _____



To: Santee Schools
Pepper Elementary School
1935 Marlinda Way
El Cajon, CA

Proposal: 4738SPa
Date: February 6, 2014
Phone: 619-392-8118

Attn: Nancy Stasch/Christina Becker

RE: K1-K2 Install (2) New 5 ton Gas Package Units

Countywide Mechanical is pleased to provide a quote to demo the existing fan coils and associated ducting and install (2) new Trane Gas Package Units. Based on your specifications, we propose to furnish labor and material necessary to complete the following scope of work:

1. Safe off and disconnect existing fan coils.
2. Demo the existing ductwork and loop piping at rooftop.
3. Install necessary pipe and valves to keep rest of loop in service.
4. Install (2) new 5 ton Trane **13 Seer** Gas Package Units YSC060E3RLA000.
5. Install new ductwork to accommodate the new package units.
6. Provide and install new supply/return diffusers in ceiling.
7. Install 2 new 7-day programmable thermostats.
8. Dig condensate dry wells for each system.
9. Remove and replace small portions of T-bar ceiling in work area.
10. Pour concrete pad back of classroom to set units on.
11. Provide comfort balance when complete.
12. Quote based on prevailing wage rates.
13. Start and test for proper operation.

The total cost to complete the above scope of work, to be performed during normal business hours is \$41,695.00

Option #1 To provide 15 Seer units please add \$1300.00 to the above total cost (Lead Time 2 weeks).
Option #2 Bond cost for this project please use \$334.00 as your cost.

SPECIFIC HVAC EXCLUSIONS:

- Permits
- Fire/Smoke dampers or any life/fire safety
- Electrical
- Roofing
- Extended warranties (**We include a one year parts and labor only**).
- Overtime

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Consent Item D.2.8.
Prepared by Karl Christensen
February 18, 2014

Approval of Amendment No. 1 to Agreement with
Rise City Church for Long-Term Use of Facilities
at Hill Creek School

BACKGROUND:

On May 7, 2013, the Board approved an Agreement for Long-Term Use of Facilities (“Agreement”) with Rise City Church (“Church”) for use of Hill Creek School on Sunday mornings through June 30, 2014. Currently, the church is offering one (1) service each Sunday.

The Church would like to offer two (2) services on Sunday mornings beginning in March. This will require an increase in the number of hours stipulated in the Agreement. The current Agreement calls for use from 7:00 a.m. to 12:30 p.m. with a weekly charge of \$444. Amendment No. 1 would expand the hours to 6:00 a.m. to 1:00 p.m. with a weekly charge of \$560.25.

Amendment No. 1 also revises the billing methodology to a pay in advance system rather than a pay after use system. This will create consistency of billing methodologies for the three churches currently using District facilities. All other terms of the Agreement would remain intact, including the expiration date of June 30, 2014.

RECOMMENDATION:

It is recommended that the Board of Education approve Amendment No. 1 to Agreement with Rise City Church for Long-Term Use of Facilities at Hill Creek School.

This recommendation supports the following District goal:

Fiscal Accountability

- Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility.

FISCAL IMPACT:

The fiscal impact is \$2,093 in additional revenue for a total estimated revenue from the Agreement of approximately \$21,000.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.2.8.

AMENDMENT 1 TO AGREEMENT FOR EXTENDED USE OF FACILITIES

This AMENDMENT ("AMENDMENT 1") to the AGREEMENT FOR EXTENDED USE OF FACILITIES is executed and entered into this 18th day of February, 2014, by and between the Santee School District ("DISTRICT") and Rise City Church ("TENANT"), collectively referred to as the "PARTIES."

RECITALS

WHEREAS, the PARTIES entered into an Agreement for Extended Use of Facilities at Hill Creek School on May 8, 2013 ("Original Agreement"); and,

WHEREAS, TENANT has expressed a desire to increase the number of hours of use on Sundays in order to implement multiple services;

The PARTIES hereby amend the Original Agreement as follows:

TERMS

1. TENANT shall have use of District Facilities from 6:00 a.m. to 1:00 p.m. on Sundays. Any use beyond this time shall require prior written notice to, and approval of, DISTRICT.
2. TENANT shall pay for the Direct Costs reasonably assumed to be incurred by DISTRICT for the use of District Facilities using the following methodology:
 - a. Hourly rates, with a two (2) hour minimum per day, expected to be as follows ("Use of Facilities Rates"):
 - i. Multi-Purpose Room at **\$27.00** per hour
 - ii. Classrooms at **\$5.00** per hour per classroom
 - iii. Custodial Service Costs at **\$35.50** per hour
 - b. Applied to expected usage by TENANT of District Facilities as follows ("TENANT Usage"):
 - i. Multi-Purpose Room: From 6:00am to 1:00pm = 7.0 hours
 - ii. Three (3) Classrooms: From 6:00am to 1:00pm = 7.0 hours
 - iii. Custodial Service Costs: From 6:00am to 1:30pm inclusive of required break periods = 7.5 hours
 - c. Use of Facilities Rates multiplied by TENANT Usage is estimated to be **\$560.25 per week**.
 - d. DISTRICT shall invoice TENANT at least ten (10) calendar days prior to the end of each calendar month for TENANT Usage expected for the following calendar month. In the event that actual usage on particular Sundays exceeds that billed, DISTRICT may bill for actual usage for those weeks as an adjustment to the following month's invoice.
3. All other TERMS of the Original Agreement shall remain in full force and effect.

In witness thereof, the PARTIES have caused this AMENDMENT 1 to be executed and to be effective and operative upon the fixing of the last signature hereto.

Signatures of the PARTIES:

DISTRICT:

TENANT:

Karl Christensen
Assistant Superintendent Business Services

Brandon Grant
Lead Pastor, Rise City Church

Date

Date

Consent Item D.2.9.
Prepared by Karl Christensen
February 18, 2014

Authorization to Declare Grounds Trailer as
Surplus for Sale or Disposal

BACKGROUND:

Board Policy (BP) and Administrative Regulation (AR) 3270 outline the process for selling and disposing of district-owned books, equipment, and supplies when they are unusable, obsolete, or no longer needed. This policy and procedure adheres to the provisions of Education Code 39520.

In accordance with AR 3270, Administration has determined that a dump trailer in the Grounds department is obsolete and no longer needed.

RECOMMENDATION:

It is recommended that the Board of Education declare a dump trailer previously used by the Grounds Department as surplus and authorize the sale or disposal of this item.

This recommendation supports the following District goal:

Fiscal Accountability

- Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility.

FISCAL IMPACT:

It is anticipated that the surplus sale will generate revenue of \$300 to \$500. The exact amount of revenue generated from the surplus sale is unknown until the conclusion of the sale.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.2.9.

Consent Item D.2.10.
Prepared by Karl Christensen
February 18, 2014

E-Rate Competitive Bid Process: Selection of Cox
Communications California, LLC. for Wide Area
Network Services

BACKGROUND:

As required by E-Rate Services (USAC) for Funding Year 2014-15, the District submitted the Form 470 Application to open a competitive bid process for the District's Wide Area Network (WAN) services. The Request for Proposal (RFP) was posted on USAC's website on December 18, 2013 with a closing date of January 31, 2014.

The RFP called for the following services:

- a. Fiber optic data connection between the District Office and eight (8) school sites (Rio Seco School is connected by district-owned fiber optic cable)
- b. Fiber optic data connection between the District Office and the SD County of Education
- c. Link between site to be at 100mbps (megabits per second) with the option to increase bandwidth up to 500/1000mbps

COX Communications California, LLC is the only vendor that responded to the RFP and is the vendor that is presently supporting the District's existing WAN Services.

RECOMMENDATION:

It is recommended that the Board of Education approve the selection of Cox Communications California, LLC through the 2014-15 E-Rate process to provide Wide Area Network Services to the District.

Selecting COX Communications California, LLC has the following advantages:

- a. Network equipment is already in place at all sites;
- b. COX Communications California, LLC regularly upgrades their WAN network equipment to maintain the highest level of service;
- c. COX Communications California, LLC is an active Educational Partner that provides multiple grants for school districts; and
- d. Reduction in service cost from \$15,113 per month to \$10,576 per month while improving bandwidth from 100mbps to 500/1000mbps.

FISCAL IMPACT:

The E-rate funding commitment for the District's WAN Services for Funding Year 2012-13 was 59%, totaling \$104,076. Funding for 2013-2014 is at 60% totaling \$129,600 has not yet been committed.

STUDENT ACHIEVEMENT IMPACT:

Ensuring reliable and scaleable network services allows students to access instructional resources to improve their achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.2.10.



ICBCCommercial Service Agreement

5159 Federal Blvd, San Diego, CA - 92105

Cust. Account #:
Federal Tax ID/SS #:

Sales Rep: Sally Bowen

CUSTOMER INFORMATION

Company Name: Santee School District
Doing Business As:
Service Address: 9625 CUYAMACA ST
City/State/Zip: SANTEE, CA - 92071

AUTHORIZED CUSTOMER CONTACT INFORMATION

Name: Bernard Yeo
Title: Director of IS
Business Phone: 619-258-2240
Cell Phone:
Business Fax: 619-258-2249

BILLING INFORMATION

Billing Name:
Billing Address: 9619 CUYAMACA ST
City/State/Zip: SANTEE, CA - 92071

ADDITIONAL AUTHORIZED CUSTOMER CONTACTS

Name:
Name:
E-Mail: bernard.yeo@santeesd.net

| Contract Type | Service / Equipment Description | Qty | Term in Months | MRC | NRC | Waived NRC |
|-------------------------|---------------------------------------|-----|----------------|-----------|------|------------|
| New | Metro Ethernet UNI 1Gbps Intrastate | 2 | 36 | 2,708.00 | 0.00 | 0.00 |
| New | Metro Ethernet UNI 500Mbps Intrastate | 8 | 36 | 7,600.00 | 0.00 | 0.00 |
| Contract Totals: | | | | 10,308.00 | 0.00 | |

For Private Line Type Services - If this Box contains an "x", Customer represents that at least 10% of the traffic on the Services is Interstate, International and/or delivered via the Internet.

Sales Tracking Code (internal use only) - TrackingCode

Special Conditions:

The parties acknowledge that this contract shall apply to multiple properties owned by Customer and located at the addresses set forth on Exhibit A, attached hereto and incorporated herein by this reference. Pricing is based on the bandwidth speeds requested by Customer. By signing this Agreement, Customer acknowledges that they have the option to upgrade their bandwidth over the term of this contract by mutual agreement of the parties. Any subsequent upgrades will be documented through a written amendment(s).

By signing this Agreement, you represent that you are the authorized Customer representative and the information above is true and correct. This Agreement binds Customer to the terms and conditions attached to this Agreement and any other terms and conditions applicable to the Services selected above, including without limitation, the Cox tariffs, Service Guides, state and federal regulations, the General Terms located at [http://www.cox.com/termsandconditions/standard/92071.asp](#), and the Cox Acceptable Use Policy (the "AUP"). Customer acknowledges receipt and acceptance of the AUP and the General Terms by signing this Agreement. This Agreement is subject to credit approval and Customer authorizes Cox to check credit. The prices above do not include applicable taxes, fees, assessments or surcharges which are additional and may change. This proposal is valid provided Customer signs and delivers this Agreement to Cox unchanged within thirty (30) days from the date above. Cox may withdraw this proposal at any time prior to Customer's signature. If, within thirty (30) days after Customer's signature below, Cox determines that Customer's location is not serviceable under Cox's normal installation guidelines, Cox may terminate this Agreement without liability. If Customer terminates or decreases any Service that is part of a bundle offering, the remaining Services shall be subject to price increases for the remaining Term. Both parties agree that each party may use electronic signatures to sign this Agreement. If Cox performs any work including construction or incurs any costs to provide Service to Customer and Customer cancels this Agreement prior to Service installation, Customer shall be liable for Cox's reasonable costs in addition to any other termination charges. I acknowledge that I have read and understand the 911 disclosures in Section 2 of the Service Terms.

Customer

Authorized Signature: _____
Print Name: _____
Title: _____
Date: _____

Cox Communications California, LLC Cox California Telcom, LLC

By: _____
Title: _____
Date: _____

The terms and conditions set forth on the Cover Page and below (the "Service Terms"), together with the Additional Terms and Conditions available at <http://ww2.cox.com/aboutus/policies/business-general-terms.cox> (the "General Terms" and collectively with the Service Terms and any other policies and terms incorporated by reference in the Service Terms, this "Agreement"), will govern Customer's use of the services identified on the attached cover page, or if in the Cox Business e-commerce environment, as selected above (the "Cover Page") (each a "Service").

1. **Tariffs/Service Guide** If Customer is purchasing any Services that are regulated by the FCC or any state regulatory body ("Regulated Services"), then Customer's use of such Regulated Services is subject to the regulations of the FCC and the regulatory body of the state in which the Customer location receiving these Regulated Services is located (which regulations are subject to change), as well as the rates, terms, and conditions contained in tariffs on file with state and federal regulatory authorities. For states where the Regulated Services are de-tariffed, Regulated Services are provided pursuant to the rates, terms and conditions for the Cox Service Guide for that State (the "SG"), which may be found at <http://ww2.cox.com/business/voice/regulatory.cox> and which such terms are incorporated herein by reference. Cox may amend such tariffs (and if applicable, the SG) and the Regulated Services shall be subject to such tariffs (or if applicable, the SG), as amended. Customer must disclose to Cox if Customer intends to use the Regulated Services with payphone service. The tariffs and the SG contain cancellation or termination fees due in the event of cancellation or termination (including partial termination) of a Regulated Service prior to the Term selected on the Cover Page. Termination fees include, but are not limited to, nonrecurring charges, charges paid to third parties on behalf of Customer, and the monthly recurring charges for the balance of the Term.

2. **PBX Usage and E911 Services** PLEASE REVIEW THE FOLLOWING WEBSITE FOR IMPORTANT INFORMATION ABOUT COX'S 911 PRACTICES: <http://ww2.cox.com/business/voice/regulatory.cox>, in addition to the information about PBX Service and e911 Service in Section C13 of the General Terms. ONLY THE EMTA WILL HAVE BATTERY BACKUP PROVIDED BY COX. CUSTOMER IS RESPONSIBLE FOR BATTERY BACKUP FOR THE IAD, ESBC, ATA AND ALL CUSTOMER EQUIPMENT. IN THE EVENT OF A POWER OUTAGE, CUSTOMER'S TELEPHONE SERVICE USING AN EMTA WILL CONTINUE TO OPERATE AS USUAL FOR UP TO EIGHT HOURS WITH THE BATTERY BACKUP PROVIDED BY COX. THE DURATION OF SERVICE DURING A POWER OUTAGE USING AN IAD, ATA, and ESBC WILL DEPEND ON CUSTOMER'S BATTERY BACKUP CHOICE. IF THE EMTA, ATA, ESBC OR IAD THAT SUPPLIES YOUR TELEPHONE SERVICE IS DISCONNECTED OR REMOVED AND/OR THE BATTERY IS NOT CHARGED OR IS DAMAGED, SERVICE, INCLUDING ACCESS TO 911 OR E911, WILL NOT BE AVAILABLE. COX SHALL NOT BE RESPONSIBLE OR LIABLE FOR ANY FAILURE TO RECEIVE SERVICE OR FOR THE FAILURE OF ANY 911 OR E911 CALL IF CUSTOMER REMOVES OR DISCONNECTS THE EMTA, ATA, ESBC OR IAD OR IF CUSTOMER FAILS TO CHARGE THE BATTERY FOR SAID DEVICES AT ANY TIME DURING THE TERM OF THIS AGREEMENT. COX USES YOUR TELEPHONE SERVICE ADDRESS TO IDENTIFY YOUR LOCATION FOR E911 SERVICE. IF THE EMTA, ATA ESBC AND/OR IAD INSTALLED IN YOUR BUSINESS IS MOVED, THE E911 DISPATCH MAY NOT RECEIVE YOUR CORRECT ADDRESS. PLEASE NOTIFY COX IF YOU WOULD LIKE TO MOVE OR RELOCATE YOUR TELEPHONE SERVICE. IT CAN TAKE UP TO 2 BUSINESS DAYS FOR YOUR NEW ADDRESS TO BE UPDATED.

3. **Service Start Date and Term** This Agreement shall be effective upon execution by the parties. The "Initial Term" shall begin upon installation of Service and shall continue for the applicable Term commitment set forth on the Cover Page; provided that if Customer delays installation or is not ready to receive Services on the agreed-upon installation date, Cox may begin billing for Services on the date Services would have been installed. Cox shall use reasonable efforts to make the Services available by the requested service date. Cox shall not be liable for damages resulting from delays in meeting service dates due to construction delays or reasons beyond its control. If Customer delays installation for a period of three (3) months or longer after the parties' execution of this Agreement, Cox reserves the right to terminate this Agreement immediately at any time thereafter and Customer shall be responsible for the full amount of construction costs and any other related costs incurred by Cox as of the date of termination. AFTER THE INITIAL TERM, THIS AGREEMENT SHALL AUTOMATICALLY RENEW FOR ONE (1) YEAR TERMS (EACH AN "EXTENDED TERM") UNLESS A PARTY GIVES THE OTHER PARTY WRITTEN TERMINATION NOTICE AT LEAST THIRTY (30) DAYS PRIOR TO THE EXPIRATION OF THE INITIAL TERM OR THEN CURRENT EXTENDED TERM. "Term" shall mean the Initial Term and Extended Term (s), if any. Cox reserves the right to increase rates for all Services by no more than ten percent (10%) during any Extended Term by providing Customer with at least sixty (60) days written notice of such rate increase. This limitation on rate increases shall not apply to video Services or Services for which rates, terms and conditions are governed by a Cox tariff or SG. Upon notice to Customer, Cox may change the rates for video Services periodically during the Term. Cox may change the rates for telephone Service subject to a Cox tariff or SG periodically during the Term. For the avoidance of doubt, promotional rates and promotional discounts provided to Customer will expire at the end of the Initial Term or earlier as set forth in the promotion language. Customer's payment for Service after notice of a rate increase will be deemed to be Customer's acceptance of the new rate.

4. **Termination** Customer may terminate any Service before the end of the Term selected by Customer on the Cover Page; provided, however, if Customer terminates any such Service before the end of the Term (except for breach by Cox), unless otherwise expressly stated in the General Terms, Customer will be obligated to pay a termination fee equal to the nonrecurring charges (if unpaid) and 100% of the monthly recurring charges for the terminated Service(s) multiplied by the number of full months remaining in the Term. This provision survives termination of the Agreement. If Cox is delivering Services via wireless network facilities and there is signal interference with any such Service(s), Cox may terminate this Agreement without liability if Cox cannot resolve the interference by using commercially reasonable efforts.

5. **Payment** Customer shall pay for all monthly Service charges, plus one-time set-up, installation and/or construction charges. Unless stated otherwise herein, monthly charges for Services shall begin upon installation of Service, and installation charges, if any, shall be due upon completion of installation. Any amount not received by the due date shown on the applicable invoice will be subject to interest or a late charge no greater than the maximum rate allowed by law. Customer acknowledges and agrees that if Customer fails to pay any amounts when due and fails to cure such non-payment upon receipt of written notice of non-payment from Cox, Customer will be deemed to have terminated this Agreement and will be obligated to pay the termination fee described in Section 5, above. If applicable to the Service, Customer shall pay sales, use, gross receipts, and excise taxes, access fees and all other fees, universal service fund assessments, 911 fees, franchise fees, bypass or other local, state and Federal taxes or charges, and deposits, imposed on the use of the Services. Taxes will be separately stated on Customer's invoice. No interest will be paid on deposits unless required by law.

6. **Service and Installation** Cox shall provide Customer with the Services identified on the Cover Page and may provide related facilities and equipment, the ownership of which shall be retained by Cox (the "Cox Equipment"), or for certain Services, Customer, may purchase equipment from Cox ("Customer Purchased Equipment"). Customer is responsible for damage to any facilities or equipment installed or provided by Cox (the "Cox Equipment"). Customer may use the Services for any lawful purpose, provided that such purpose (a) does not interfere or impair the Cox network or Cox Equipment and (b) complies with the AUP. Customer shall use the Cox Equipment only for the purpose of receiving the Services. Customer shall use Customer Purchased Equipment in accordance with the terms of the related equipment purchase agreement. Unless provided otherwise herein, Cox shall use commercially reasonable efforts to maintain the Services in accordance with applicable performance standards. Cox network management needs may require Cox to modify upstream and downstream speeds. Use of the data, Internet, web conferencing/web hosting Services shall be subject to the AUP at <http://ww2.cox.com/aboutus/policies/business-policies.cox>, which is incorporated herein by reference. Web hosting customers may view the AUP by clicking on the control panel. Cox may change the AUP from time to time during the Term. Customer's continued use of the Services following an AUP amendment shall constitute acceptance.

7. **E-Rate Customers** If Customer is an educational institution, library or other entity that qualifies as an applicant seeking reimbursement under the Federal Universal Service Fund Schools and Libraries Program (collectively, "E-Rate Customers"), the additional terms in Section C9 of the General Terms will apply.

8. **General Terms** The General Terms are hereby incorporated into this Agreement by reference. Cox, in its sole discretion, may modify, supplement or remove any of the General Terms from time to time, without additional notice to Customer, and any such changes will be effective upon Cox publishing such changes on the website listed above. BY EXECUTING THIS AGREEMENT AND/OR USING OR PAYING FOR THE SERVICES, CUSTOMER ACKNOWLEDGES THAT IT HAS READ, UNDERSTOOD, AND AGREED TO BE BOUND BY THE GENERAL TERMS.

9. **LIMITATION OF LIABILITY** COX AND/OR ITS AGENTS SHALL NOT BE LIABLE FOR DAMAGES FOR FAILURE TO FURNISH OR INTERRUPTION OF ANY SERVICES, NOR SHALL COX OR ITS AGENTS BE RESPONSIBLE FOR FAILURE OR ERRORS IN SIGNAL TRANSMISSION, LOST DATA, FILES OR SOFTWARE DAMAGE REGARDLESS OF THE CAUSE. COX SHALL NOT BE LIABLE FOR DAMAGE TO PROPERTY OR FOR INJURY TO ANY PERSON ARISING FROM THE INSTALLATION OR REMOVAL OF EQUIPMENT UNLESS CAUSED BY THE NEGLIGENCE OF COX. UNDER NO CIRCUMSTANCES WILL COX BE LIABLE FOR ANY INDIRECT, INCIDENTAL, SPECIAL OR CONSEQUENTIAL DAMAGES, INCLUDING LOST PROFITS, ARISING FROM THIS AGREEMENT OR ITS PROVISIONS OF THE SERVICES.

10. **WARRANTIES** EXCEPT AS PROVIDED HEREIN, THERE ARE NO OTHER AGREEMENTS, WARRANTIES OR REPRESENTATIONS, EXPRESS OR IMPLIED, EITHER IN FACT OR BY OPERATION OF LAW, STATUTORY OR OTHERWISE, INCLUDING WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE, RELATING TO THE SERVICES. SERVICES PROVIDED ARE A BEST EFFORTS SERVICE AND COX DOES NOT WARRANT THAT THE SERVICES, EQUIPMENT OR SOFTWARE SHALL BE ERROR-FREE OR WITHOUT INTERRUPTION. INTERNET SPEEDS WILL VARY. COX MAKES NO WARRANTY AS TO TRANSMISSION OR UPSTREAM OR DOWNSTREAM SPEEDS OF THE NETWORK.

11. **Public Performance.** If Customer engages in a public performance of any copyrighted material contained in any of the Services, Customer, and not Cox, shall be responsible for obtaining any public performing licenses at Customer's expense. The Video Service that Cox provides under this Agreement does not include a public performance license.

SANTEE SCHOOL DISTRICT WAN EXHIBIT A

| <u>Service Address</u> | <u>MetroE</u> |
|--|---------------|
| 9619 Cuyamaca Santee CA 92071 | 1 Gb |
| 9353 Wethersfield Rd Santee CA 92071 | 500 Mb |
| 9665 Jeremy St Santee CA 92071 | 500 Mb |
| 9353 Pike Rd Santee CA 92071 | 500 Mb |
| 8120 Arlette St Santee CA 92071 | 500 Mb |
| 1935 Marlinda Wy El Cajon CA 92021 | 500 Mb |
| 10201 Settle Rd Santee CA 92071 | 500 Mb |
| 9303 Prospect Ave Santee CA 92071 | 500 Mb |
| 10300 N. Magnolia, Santee CA 92071 | 500 Mb |
| 6401 Linda Vista Rd San Diego CA 92111 | 1 Gb |

Consent Item D.3.1.

Approval of Extended Field Trip Request for Students to Attend Camp Cuyamaca for Spring Jam, Club Live

Dr. Stephanie Pierce
February 18, 2014

BACKGROUND:

Santee School District Counselor and Club Live Advisors, Ed Gigliotti and Carrie Thompson, are requesting Board approval to take 18 – 25 students from 6 – 8 grades on an extended field trip to Spring Jam at Camp Cuyamaca March 8-9, 2014.

The Spring Jam Conference is a Countywide Club Live event sponsored by the San Diego County Office of Education (SDCOE). Club Live is a youth leadership and prevention program that teaches students leadership skills that address character development, community service, and substance abuse prevention. The program is led by Friday Night Live staff from SDCOE and trained high school advisors.

RECOMMENDATION:

Administration recommends approval of the extended field trip to Spring Jam at Camp Cuyamaca.

FISCAL IMPACT:

The cost of up to \$75.00 per student will be paid for through Santee Solutions and student donations.

STUDENT ACHIEVEMENT IMPACT:

The Spring Jam will give students a way to participate in their school community and learn the leadership skills necessary to support academic and social emotional development.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.3.1.

SANTEE SCHOOL DISTRICT

EXTENDED FIELD TRIP REQUEST FORM

SCHOOL SITE(S): CFH, HC, PRIDE

DATE: March 8-9, 2014

TEACHER(S): Gigliotti, Thompson

GRADE(S): 6, 7, 8

The sponsor of the organization desiring to take an extended trip will insure that the following requirements/stipulations are met and are presented to the principal in a timely manner:

DESTINATION OF TRIP: Camp Cuyamaca for Spring Jam, Club Live

Itinerary: Santee School District has Club Live Chapters for Middle School Students at 3 sites in the District. The San Diego County Office of Education has a youth development camp (Spring Jam) that helps student develop leadership skills to address character development and substance abuse prevention. The program is lead by Friday Night Staff from SDCOE and trained high school advisors

Educational Objectives of the Trip: The objective of Spring Jam is to provide leadership skill development for youth. The second goal is to provide opportunities for students to use those leadership skills to advocate living an alcohol, tobacco, and drug free lifestyle.

Specific Dates: March 8-9th 2014

Mode of Travel: Bus provided by SDCOE

Number of Student Participants: 18-23

Cost Per Student: \$30-\$75

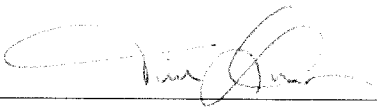
Insurance Coverage: District

Supervision: Advisors (Counseling Staff), Counseling Intern from USD and SDCOE staff

Number of Substitute Days Required: 0

Money will be Raised or Provided to Cover Costs by: Santee Solutions and Student Donations

Provision for Financial Hardship Cases: Santee Solutions Coalition



Principal Approval

2/12/14

Date

Director II, Educational Services

Board Approval Date

Consent Item D.4.2. Adoption of Resolution No. 1314-17 to Eliminate a Vacant Classified Non-Management Position

Prepared by Tim Larson
February 18, 2014

BACKGROUND:

Administration has determined that a classified non-management position vacated through attrition is no longer essential at this time. If at some point enrollment or working conditions within the YALE Pre-school program requires additional classified non-management positions, administration will post the positions in accordance with the collective bargaining agreement.

Because the position is currently vacant, no employees will be affected as a result of the elimination. Administration has brought forward the following recommendation to the Board.

RECOMMENDATION:

It is recommended that the Board of Education approve the elimination of the following position effective February 19, 2014:

- Eliminate one (1) vacant YALE Early Childhood Assistant II position:
 - 3.5 FTE / 9-month position at Sycamore Canyon

FISCAL IMPACT:

The annual savings to the YALE fee-based program as a result of eliminating the vacant position will be \$9,799.

STUDENT ACHIEVEMENT IMPACT:

It is the District's intention to provide support for all students and programs.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.4.2.

**SANTEE SCHOOL DISTRICT
Resolution No. 1314-17**

**ELIMINATE VACANT
CLASSIFIED NON-MANAGEMENT POSITION**

WHEREAS, administration has determined that a classified non-management positions vacated through attrition is no longer essential at this time. If at some point enrollment or working conditions within the YALE Pre-school program requires additional classified non-management positions, administration will post the positions in accordance with the collective bargaining agreement; and

WHEREAS, the Governing Board has determined that elimination of the vacant position is necessary.

NOW, THEREFORE, BE IT RESOLVED that as of the 18th day of February 2014, the Governing Board of Santee School District approved to eliminate the following vacant position effective February 19, 2014:

- Eliminate one (1) vacant YALE Early Childhood Assistant II position:
 - 3.5 FTE / 9-month position at Sycamore Canyon

BE IT FURTHER RESOLVED that the Governing Board has determined that because the position is currently vacant and no employees will be affected as a result of the elimination, notification of this action will not be necessary.

The foregoing Resolution was passed and adopted at a regular meeting of the Governing Board of the Santee School District on the 18th day of February 2014, by the following vote:

AYES: _____
NOES: _____
ABSENT: _____

Dated 2/18/14

Clerk, Board of Education

Consent Item D.4.3. Approval to Increase Work Hours for Identified Classified
Non-Management Positions

Prepared by Tim Larson
February 18, 2014

BACKGROUND:

Due to an IEP for a 1:1 student, work hours for an Instructional Assistant, Special Ed II position at Cajon Park School will need to be increased to provide the necessary support.

In addition, administration has determined that work hours for a Food Service Worker I-A ["FSW"] position needs to be increased due to changes in the supper program implemented by the Child Nutrition Services department (CNS). The employee working in the Food Service Worker I-A position currently providing the supper program duties also holds a Food Service Worker I position. Administration, in collaboration with CSEA has determined that this employee performing duties derived from two different classifications is entitled to the increase in work hours.

This change in the supper program will also result in the need to increase the work hours for two (2) FSW I positions in the Central Kitchen.

As a result, and in collaboration with California School Employees Association (CSEA) and its Chapter #557, administration has brought forward a recommendation to the Board of Education to address these issues.

RECOMMENDATION:

It is recommended that the Board of Education approve to increase work hours for the following positions effective February 19, 2014:

- Increase one (1) Instructional Assistant, Special Education II position at Cajon Park School from 3.5 to 4.0 hours per day; and
- Increase one (1) Food Service Worker I – 1.5 hour / Food Service Worker I-A 3.5 hour position to Food Service Worker I – 1.5 hour / Food Service Worker I-A - 5.5 hours per day; and
- Increase two (2) Food Service Worker I positions at the Central Kitchen as follows:
 - 7.0 hours per day to 8.0 hours per day; and
 - 3.5 hours per day to 5.0 hours per day

FISCAL IMPACT:

The annual cost to increase work hours for the instructional assistant position will be \$6,937 and will be paid from the General Fund.

The annual cost to increase work hours for the Food Service Worker I / Food Service Worker I-A position will be \$12,632; and the annual cost to increase Food Service Worker I positions will be \$16,381. The CNS program is fee-based and will not impact the General Fund.

STUDENT ACHIEVEMENT IMPACT:

It is the District's intention to provide support for all students.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.4.3.

BACKGROUND:

Administration is requesting approval for a short-term position to provide support while transporting a Special Ed student with behavioral concerns.

Education Code section 45103 allows a governing Board to employ “short term employees” by designating the classification needed and a start and end time for the service. Presented tonight for Board approval is a short term employment opportunity.

RECOMMENDATION:

It is recommended that the Board of Education approve the employment of the following short-term position:

- One (1) 3.5 hour Bus Attendant position from February 19, 2014 through June 25, 2014.

FISCAL IMPACT:

The cost to employ the short term positions will be approximately \$3,866 and paid from the Unrestricted General Fund.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.4.4.

DISCUSSION AND/OR ACTION ITEMS Item E.

The Board invites citizens to address the Board about any of the items listed under Discussion and/or Action. Citizens wishing to address the Board about a Discussion and/or Action item are requested to submit a Request to Speak card in advance.

Agenda Item E

Discussion and/or Action Item E1.1.

Adoption of Resolution No. 1314-18 Declaring
March 2-8, 2014 as School Administrator Week

Prepared by Dr. Cathy Pierce
February 18, 2014

BACKGROUND:

Research has repeatedly shown that quality school leadership is essential to student success. There is no better time to honor the school site leaders who make our schools great than during Week of the School Administrator, March 2-8, 2014.

Section 44015.1 states: "In observance of the importance of educational leadership at the school, school district and county levels, the first full week in the month of March of each year shall be designated as 'Week of the School Administrator.' Schools, school districts and county superintendents of schools are encouraged to observe the week with public recognition of the contribution that school administrators make to successful pupil achievement."

Santee School District would like to honor and recognize our outstanding school site leadership, consisting of 9 principals and 8 vice principals. Our school site leaders work very hard to provide exceptional educational leadership at their schools. This year they have been called upon to implement 21st Century learning skills in the classroom and to transition teachers, students, and parents to the Common Core State Standards.

Executive Cabinet would like to join with the Board of Education to honor the school site leaders during the dedicated week and show appreciation for the passion and value they bring to public education. Staff and parents will be encouraged to do the same.

RECOMMENDATION:

Administration recommends the Board of Education adopt Resolution No. 1314-18 declaring March 2-8, 2014 as School Administrator Week.

FISCAL IMPACT:

The fiscal impact to recognize our 17 school administrators will be approximately \$100 and will be paid from the Superintendent's budget.

STUDENT ACHIEVMENT:

Quality school site leadership is essential to effectively increase student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item E.1.1.

**Santee School District
Resolution 1314-18**

Declaring March 2-8, 2014 the Week of the School Administrator

WHEREAS, Leadership matters for California’s public education system and the more than 6 million students it serves;

WHEREAS, the title “School Administrator” is a term used to define specific school site leadership, which includes principals and vice principals; and

WHEREAS, School Administrators are passionate, lifelong learners who believe in the value of quality public education, and

WHEREAS, providing quality service for student success is paramount for the profession; and

WHEREAS, most school administrators began their careers as teachers; and

WHEREAS, the average administrator has served in public education for more than a decade; and

WHEREAS, such experience is beneficial in their work to effectively and efficiently lead schools and improve student achievement; and

WHEREAS, public schools operate with lean management systems, employing fewer managers and supervisors than most public and private sector industries;

WHEREAS, Research shows great schools are led by great principals, and

WHEREAS, the future of California’s public education system depends upon the quality of its leadership; and

WHEREAS, the State of California has declared the first full week of March as the “Week of the School Administrator” in Education Code 44015.1; now therefore

BE IT RESOLVED, by the Santee School District Governing Board that all school site administrators be commended for the contributions they make to successful student achievement and that March 2-8, 2014 be declared as the Week of the School Administrator in Santee School District.

The foregoing Resolution was passed and adopted at a regular meeting of the Governing Board of the Santee School District on the 18th day of February, 2014, by the following vote:

AYES: _____
NOES: _____
ABSENT: _____

Dated: _____

Clerk, Board of Education

BACKGROUND:

With the impending full implementation of the Common Core State Standards (CCSS) and Smarter Balanced Assessments (SBAC) in 2014-15, this current school year is one of transition. Part of the transition will necessitate transformation of practices, processes, and structures.

Leading the Learning in the 21st Century is designed to be a periodic agenda item to discuss the successes, challenges, and implications of the District's educational program. Through this on-going agenda item, Administration will present an overarching schematic of the 2013-14 transitions and discuss the successes and challenges therein. Governing Board discussion and direction will be an integral part of these presentations.

Tonight Bernard Yeo, Director of Technology, and Bonner Montler, Coordinator of Assessment and English Learner Departments, will present reports on:

1. **Smarter Balanced Field Testing Update:** Bonner Montler will share information regarding new resources that have been released by Smarter Balanced that will assist LEAs in the preparation for the upcoming field test that will be conducted at schools following spring break.
2. **Smarter Balanced Readiness Update:** Bernard Yeo will share information about how the Technology Department is responding to information that has been collected from sites in preparation for the Smarter Balanced Pilot Test. Information will include plans of action around site readiness as it pertains to infrastructure, equipment, and support.

RECOMMENDATION:

This is an information item. Action is at the discretion of the Board of Education.

FISCAL IMPACT:

There is no fiscal impact from this item.

STUDENT ACHIEVEMENT IMPACT:

Providing a smooth and well-planned transition to Common Core State Standards and Smarter Balanced Assessment will help students transform their learning to better compete in the 21st century global society.

Motion: _____ Second: _____ Vote: _____

Agenda Item E.1.2.

Discussion and/or Action Item E.1.3. California School Boards Association 2014
Delegate Assembly Election

Prepared by Cathy A. Pierce, Ed.D.
February 18, 2014

BACKGROUND:

Annually the Board has the opportunity to cast its unit vote for CSBA Delegate Assembly Region 17 representatives. Candidate applications, biographical sketches, and letters of endorsement that have been received have been sent to Board members under separate cover.

There are nine vacancies in Region 17 and the Board may vote for no more than nine candidates. Write-in candidates are also permitted.

A copy of the ballot is attached.

RECOMMENDATION:

Board members are asked to cast a unit vote to fill vacancies for the CSBA Delegate Assembly Region 17 representatives.

| | | | | | | |
|---------|--|---------|--|-------|--|--------------------|
| Motion: | | Second: | | Vote: | | Agenda Item E.1.3. |
|---------|--|---------|--|-------|--|--------------------|

This complete, **ORIGINAL** Ballot must be **SIGNED** by the Superintendent or Board Clerk and returned in the enclosed envelope postmarked by the post office no later than **MONDAY, MARCH 17, 2014**. Only ONE Ballot per Board. Be sure to mark your vote "X" in the box.
A PARTIAL, UNSIGNED, PHOTOCOPIED, OR LATE BALLOT WILL NOT BE VALID.

OFFICIAL 2014 DELEGATE ASSEMBLY BALLOT
 REGION 17
 (San Diego County)

Number of vacancies: 9 (Vote for no more than 9 candidates)

Delegates will serve two-year terms beginning April 1, 2014 – March 31, 2016

**denotes incumbent*

- | | |
|--|---|
| <input type="checkbox"/> R. Elvia Aguilar (South Bay Union SD)* | <input type="checkbox"/> Elizabeth Jaka (Vista UD)* |
| <input type="checkbox"/> Barbara Avalos (National SD)* | <input type="checkbox"/> Dawn Ovrom (Coronado USD) |
| <input type="checkbox"/> Marissa Bejarano (Chula Vista ESD)* | <input type="checkbox"/> Jay Petrek (San Marcos USD)* |
| <input type="checkbox"/> Katie Dexter (Lemon Grove SD)* | <input type="checkbox"/> Michael T. Robledo (Valley Center Pauma USD) |
| <input type="checkbox"/> Barbara Groth (San Dieguito Union HSD)* | <input type="checkbox"/> Richard C. Smith (Bonsall Union SD)* |
| <input type="checkbox"/> Adrienne Hakes (Oceanside USD)* | |

Provision for Write-in Candidate Name

School District

Provision for Write-in Candidate Name

School District

Signature of Superintendent or Board Clerk

Title

School District/COE Name

Date of Board Action

See reverse side for a current list of all Delegates in your Region.

Discussion and/or Action Item E.1.4. Board Self-Evaluation
Prepared by Cathy A. Pierce, Ed.D.
February 18, 2014

BACKGROUND:

At the January 21, 2014 meeting, President Fox presented an evaluation tool for Board Members to use in assessing the quality and/or level of their performance as a Governing Board, using the California School Boards Association's Professional Governance Standards as a basis for evaluation. This evening, Board Members will review a summary of their responses from their self-evaluation assessment and discuss whether the desired governance standards are being met and if needed, develop ways to improve.

RECOMMENDATION:

At the pleasure of the Board, the Board may discuss their self-evaluation outcomes and development of any action plans desired.

Motion:

Second:

Vote:

Agenda Item E.1.4.

BACKGROUND:

Assembly Bill (AB) 86 (Chapter 48, Statutes of 2013), Section 85, appropriated \$1.25 billion (approximately \$200 per prior year enrollment) in the 2013-14 school year to support the integration of academic content standards in instruction adopted pursuant to various Education Code sections. These funds are designated as Common Core State Standards (CCSS) Implementation Funds.

CCSS Implementation Funds can be expended for any of the following purposes:

- Professional development for teachers, administrators, and paraprofessional educators or other classified employees involved in the direct instruction of pupils that is aligned to the academic content standards adopted.
- Instructional materials aligned to the academic content standards including, but not limited to, supplemental instructional materials.
- Integration of these academic content standards through technology-based instruction for purposes of improving the academic performance of pupils, including, but not necessarily limited to, expenditures necessary to support the administration of computer-based assessments and provide high-speed, high-bandwidth Internet connectivity for the purpose of administration of computer-based assessments.

As a condition of receiving CCSS Implementation Funds, the District, is required to:

- Develop and adopt a plan delineating how the CCSS implementation funds will be spent. The plan must be explained in a public meeting of the governing board of the school district and then be adopted in a subsequent public meeting.
- Report detailed expenditure information to the California Department of Education (CDE) on or before July 1, 2015, including, but not limited to, specific purchases made and the number of teachers, administrators, or paraprofessional educators that received professional development.

The District received \$1,289,778 in CCSS Implementation Funds. These funds are subject to indirect costs at the District's rate. The funds must be spent by July 1, 2015.

To effectively transition to CCSS and Smarter Balanced Assessment (SBAC) on-line assessments, the District plans to use these funds for the following purposes:

- Provide professional development for teachers and paraprofessionals related to CCSS and SBAC implementation;
- Purchase and install new and replacement technology infrastructure devices to improve the wireless, local area, and wide area networks to handle additional technology user devices;

- Purchase new and replacement student and teacher technology devices for learning and for taking the SBAC assessment on-line;
- Purchase digital and print instructional materials related to CCSS.

The District estimates that the following amounts will be spent on the designated categories:

| Uses | Estimated Amount | % of Funds |
|---------------------------------------|-------------------------|-------------------|
| Professional Development | 400,000 | 31.01% |
| Instructional Materials | 300,000 | 23.26% |
| Technology Infrastructure and Devices | 505,964 | 39.23% |
| Indirect Costs | 83,814 | 6.50% |
| Total Uses | 1,289,778 | 100.00% |

RECOMMENDATION:

This is an information item. Action, if any, is at the discretion of the Board of Education. Action to adopt a Common Core Expenditure Plan will be presented to the Board of Education for consideration at its March 4, 2014 meeting.

This recommendation supports the following District goal:

Learning Environment

- Provide a safe, engaging environment that promotes creativity, innovation, and personalized learning.

Fiscal Accountability

- Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility.

FISCAL IMPACT:

The fiscal impact is \$1,289,778.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item E.2.1.

BOARD COMMUNICATION AND ORGANIZATIONAL BUSINESS Item F.

Agenda Item F.

CLOSED SESSION Item G.

Citizens wishing to address the Board about a Closed Session item are requested to submit a Request to Speak card in advance. The Board invites citizens at this time to address the Board about any of the items listed under Closed Session

The Board will go into Closed Session to discuss:

1. **Conference with Labor Negotiator** (Govt. Code § 54956.8)
*Agency Negotiators: Karl Christensen, Assistant Superintendent and
Tim Larson, Assistant Superintendent
Employee Organizations: Santee Teachers Association*
2. **Conference with Labor Negotiator** (Govt. Code § 54956.8)
*Purpose: Negotiations
Agency Negotiators: Karl Christensen, Assistant Superintendent and
Tim Larson, Assistant Superintendent
Employee Organization: Classified School Employees Association*
3. **Conference with Legal Counsel–Existing Litigation**
*Significant exposure to litigation pursuant to subdivision (b) of Gov't Code
§ 54956.9
Case # 37-2013-0003-4970*
4. **Public Employee Discipline/Dismissal/Release** (Govt. Code § 54957)

RECONVENE TO PUBLIC SESSION Item H.

ADJOURNMENT Item I.